



OFFICE OF ADMISSIONS  
Sandridge Student Center

**TRANSIENT LETTER**  
**LETTER OF GOOD STANDING**

Requested Term: \_\_\_\_\_

To Whom It May Concern:

\_\_\_\_\_ Name \_\_\_\_\_ SS# \_\_\_\_\_ Major \_\_\_\_\_  
is a student in good standing at Athens State University and has been given permission to register for the  
courses listed below as a transient student at  
\_\_\_\_\_ (College or University).

COURSE #	COURSE TITLE	CREDIT HOURS
_____	_____	_____
_____	_____	_____
_____	_____	_____

Number of hours enrolled at Athens State University for the term requested: \_\_\_\_\_

Student's Signature: \_\_\_\_\_

Advisor's Signature: \_\_\_\_\_ (Required)

College Dean's Signature: \_\_\_\_\_ (Required)

Director of Admissions Signature: \_\_\_\_\_ (Required)

Date: \_\_\_\_\_

**\*\*PLEASE NOTE\*\* STUDENTS ON PROBATION ARE INELIGIBLE TO ENROLL FOR TRANSIENT CREDIT AT OTHER INSTITUTIONS AND COURSES TAKEN ELSEWHERE WILL NOT BE ACCEPTED. TRANSIENT STATUS WILL NOT BE GRANTED DURING THE FIRST OR LAST SEMESTER OF ATTENDANCE**

**Upon completion of the above coursework, it is the student's responsibility to make written request to the transient school for transcript(s) to be sent to Athens State University.**