

# Athens State University

Founded in 1822

State Affiliated

## Catalog & Announcements for 2003-2004

Vol. XXVIII, No. 1

### ACCREDITATION

Athens State University is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools, (1866 Southern Lane, Decatur, Georgia 30033-4097; Telephone Number 404 679-4501) to award the baccalaureate degree.

The School of Education at Athens State University is accredited by the National Council for Accreditation of Teacher Education (NCATE), 2010 Massachusetts Avenue, N.W., Suite 500, Washington, D.C. 20036, Phone (202) 466-7496.

Athens State University, through its School of Business, is nationally accredited by the Association of Collegiate Business Schools and Programs to offer the following business degree: The Bachelor of Business Administration (B.B.A.) with majors in Accounting, Human Resource Management, Management, and Management of Technology.

Athens State University is approved by the Alabama State Department of Education for the training of elementary, secondary, and postsecondary school teachers. The Alabama State Department of Education is a member of the National Association of State Directors of Teacher Education Certification.

Published by  
Athens State University  
Athens, AL 35611  
A Non-Profit Organization

Cover design by Betty Marks  
Photograph of Founders Hall by Betty Marks

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*The catalog is the official announcement of the programs, requirements, and regulations of Athens State University. Students enrolling in the University are subject to the provisions stated herein. Statements regarding courses, fees, and conditions are subject to change without advance notice.*

## **ALABAMA ARTICULATION PROGRAM (STARS)**

The Alabama Articulation Program (also called STARS--Statewide Articulation Reporting System) is an Internet based articulation and transfer planning system designed to inform students who attend public two-year and four-year institutions about approved transfer courses and programs. STARS is an efficient and effective way of providing students, counselors, advisors, and administrators with accurate information upon which transfer decisions can be made. STARS is the information link between the public institutions of higher education in the State of Alabama. The STARS Internet System, if used properly, can prevent the loss of course credit hours, can provide direction for scheduling of course work, and can ease the transition from one institution to another. Students who are interested in this program should first see their advisor. Transfer guides can be obtained directly through the STARS Home Page at <http://stars.troyst.edu>. For further information contact the respective School (School of Arts and Sciences, School of Business, or School of Education).

### **NON-DISCRIMINATION**

It is the official policy of Athens State University not to discriminate on the basis of race, color, sex, religion, national origin, disability, or age in its educational programs, activities, admissions, or employment as required by Title VI and VII of the Civil Rights Act of 1964 (Sexual Discrimination/Sexual Harassment); Title IX of Education Amendments of 1972; Sections 503 and 504 of the Rehabilitation Act of 1973, and the 1990 Americans with Disabilities Act.

Any person, who believes himself or herself or any specific class of individuals, to be subjected to discrimination prohibited by Title VI, Title VII, or Title IX of the Act or Regulations issued thereunder may, himself or herself or a representative, file a written complaint with the United States Commissioner of Education or with the Dean of Student Affairs at this institution (or both).

### **SEXUAL HARASSMENT POLICY**

Athens State University is committed to maintaining an environment free of objectionable and disrespectful conduct and communication of a sexual nature. Unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature may constitute sexual harassment, especially when submission to such conduct is made either explicitly or implicitly a term or condition of the measure of a student's performance. Whenever there is such an abuse of authority or neglect of responsibility, the administration will take prompt and corrective action consistent with appropriate discipline provisions of state regulations and law.

### **SEXUAL HARASSMENT GRIEVANCE PROCEDURE**

Should a student feel he/she has been sexually harassed, he/she should contact either the immediate supervisor of the alleged perpetrator or the appropriate university official.

Athens State University has in place an appropriate grievance procedure for sexual harassment and other grievances should a student feel it necessary to file. Grievance of a general nature may be filed with the Associate Dean of Student Affairs in the Sandridge Student Center (1-800-522-0272 or 256-8171) or the grievance may be pursued through the appropriate supervisor. A copy of step-by-step procedures for filing a grievance may be obtained in the President's Office.

### **DISABILITY STATEMENT**

Athens State University does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. An ADA/504 Coordinator has been designated to insure compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the ADA/504 Coordinator.

Athens State University will make every reasonable attempt to provide accommodations needed by individuals with disabilities. Accommodations will consist of working with the Division of Rehabilitation Services and the Alabama Department of Education to provide adaptive equipment, facility modification, and any other reasonable measures available to provide a satisfactory learning and working environment.

It is the responsibility of the individual to notify Athens State University of a disability which may require accommodation. If you have a disability that might necessitate adaptive materials, services, or assistance, please make this known so that the appropriate arrangements can be made. During the day, individuals may contact the ADA/504 Coordinator, second floor of the Student Center (233-8285); during the evening, individuals may contact the Evening Coordinator, first floor of the Student Center (233-6540), and on weekends, contact the library (233-8298).

### **EDUCATION RIGHTS AND PRIVACY ACT OF 1974**

In accordance with the Family Educational Rights and Privacy Act (Sec. 513 of PL 93-380, education amendments of 1974, which amends the General Education Provisions Act, Sec. 438) students of Athens State University are hereby informed of their right of access to their official records as described in the act. In accordance with Public Law 93-380, the Family Educational Rights and Privacy Act of 1974, each student and former student of Athens State University has the right to inspect his or her official educational records in the Records Office. This right of inspection does not apply to any confidential information submitted to this office prior to January 1, 1975, nor to access by students or former students to financial records of their parents. Under this act, the University may not release information concerning a student without the student's written permission.

The following is a list of directory information which may be made available regarding students of the University without their prior consent and is considered part of the public record of their attendance: (1) name, (2) permanent and local addresses, (3) telephone listing, (4) date and place of birth, (5) major fields of study, (6) dates of attendance, (7) degrees and awards received, (8) high school and other colleges and universities attended, and (9) participation in officially recognized organizations, activities, and sports. The student is entitled to request in writing, that any or all of this information not be made publicly available prior to the end of the registration period for any given term.

Any referral in this catalog to credit from educational institutions, implies that said institution is located within the confines of the United States, its territories or its military bases.

Athens State University adheres to the Drug-Free Workplace Policy. Copies of the policy are distributed to all faculty, staff and students.

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**The programs, curricula, and fees as set forth in this catalog are subject to change at any time at the discretion of Athens State University or the Alabama State Board of Education. Because of the possibility of change or undetected error, important points of fact and interpretation should be confirmed by the appropriate University official.**