

**Athens State University
Book Purchase Options**

1. Visit the ASU Campus Bookstore and charge your books to your Financial Aid

The bookstore has forms available and can view your eligibility for charges.

**2. To charge books to your Financial Aid and receive books by mail:
Complete Book Charge Order Form and Fax to Bookstore**

Book Charge Order Form available by following these steps

- a. www.athens.edu
- b. Select Financial Aid at the top of the page
- c. Select Financial Aid Forms on the left side of page
- d. Select Book Charge Form on the right side of page

Or accessing this link:

- e. <http://www.athens.edu/financial/forms.php?Action=ViewDoc&SiteSection=BookstoreDL>

3. Online Orders: CANNOT USE FINANCIAL AID

1. www.athens.edu
2. Login to your personal account using your ASU ID & PIN
3. Select Student Services & Financial Aid
4. Select BUY YOUR BOOKS ONLINE
5. Choose term (200810: Fall 2007)
6. Pay with your credit card

4. Off Campus Bookstores

Have their own policies, but generally require a copy of Student's Award Letter & Current Class Schedule to hold a post dated check from the student

1. *To Print Award Letter:*

- a. www.athens.edu
- b. Select the ASU online box
- c. Login to your personal account using your ASU ID & PIN
- d. Select Student Services & Financial Aid
- e. Select Student Account Information & Financial Aid
- f. Read and accept FA Terms & Conditions
- g. Select My Account & Award Information
- h. Expected Aid & Applied Payments

2. *To Print Class Schedule:*

- a. www.athens.edu
- b. Select the ASU online box
- c. Login to your personal account using your ASU ID & PIN
- d. Select Student Services & Financial Aid
- e. Select Registration

f. Print copy of current schedule