

ATHENS STATE UNIVERSITY LIBRARY

STUDY ROOMS POLICY

The Athens State University Library has two group study rooms available on a first-come, first-served basis. Rooms may be reserved by contacting the Library Circulation Desk by phone at (256) 216-6669, or by speaking with the Circulation Desk employees face-to-face. Each room accommodates four to six people and is equipped with a white board. Study rooms are available free of charge.

Guidelines:

- Athens State University students, faculty, and staff have priority for use of the rooms.
- Study rooms are only open during scheduled Library hours of operation.
- Identification is required for use of the rooms.
- Library personnel will unlock the study room. Users are asked to securely lock the room when leaving.
- Reservations will be cancelled if users are over 15 minutes late for the reservation time.
- Study rooms are not to be used for social functions or “for profit” groups soliciting or selling products or services (including paid tutors, home product sales, or professional services).
- Study room use is scheduled in two-hour blocks. After two hours, a group may request to stay in the room for an additional two-hour period until/unless another group requests the room.
- Study room users must maintain a moderate noise level. Rooms are not soundproof.
- Users of the study rooms must clean up after themselves, erase the white board, and leave the room in good condition for the next users.
- No drinks or food are allowed in the study rooms.
- The Library is not responsible for the loss or theft of personal property.