

ADA 504 Compliance Committee Meeting  
September 23, 2015  
Minutes

The Committee Members present were: Jean Martin, Steve Clark, Janet Dorning, Mike Essary, Sarah McAbee, Ashley Mcleroy, Jessica Baker, Lisa Philippart, Suzanne Sims, Omar Smith, Rodney Stephens, Saralyn Mitchell (chair)  
Absent: Lisa Hyde, Jerry Bradford

Minutes: The minutes for the September 23rd, 2015 meeting will be reviewed at the November 9th, 2016 meeting and corrected/ revised.

- I. Welcome & Introductions
- II. Mission Statement read by Saralyn
- III. Statistical report-Jean
  - a. Most students graduate- it just takes longer-each student is unique
  - b. Alternative textbooks-much time is spent to address visual/hearing challenges
  - c. Significant growth in students registered with Disability Services- now 100 + students
  - d. Students must self-disclose to receive services- faculty is helping with referrals
- IV. Barriers Report - Saralyn
  - a. 2 wheelchairs available on campus in security office and career development
  - b. Captioned phone for interviewing placed in Lisa's office
  - c. Power outlets added as needed
  - d. Many requests made for videos
  - e. Students asked about accessible parking on Waters/Gym side of building and by the gym

**Action:** Parking: Accessible spaces will be marked to meet guidelines
- V. Mike Essary reported that a student had committed suicide this week and asked Lisa about grief counseling. Lisa provides individual grief counseling on Wednesdays. Suicide protocol in place
- VI. Accessible Technology –Jean
  - a. Dragon Naturally Speaking for students w/no hands and TBI
  - b. Improvement in quality of videos being addressed. Discussion included:
    - a) Jessica-Founders F2 - can't hear
    - b) Vote on formation of subcommittee to review Assistive Technology
    - c) Special education staff may be a resource for sub-committee
    - d) Soft Talk (chalk) - reads to students in College of Education

**Action:** Vote on formation of subcommittee to review Accessible Technology

- VII. ADA procedures for staff/faculty - Suzanne
  - a) Information found under HR forms
  - b) List of instructions for request
- VIII. WRP- section 503 encourages hiring persons with disabilities - Jean
  - a) 2014- 20 registered, 13 offered summer internships
  - b) Post in Athenian Jobs to announce program
  - c) Not every university participates WRP
  - d) Athens allows college students from other schools to participate in WRP
  - e) WRP Federal Recruiter- phone interviewing in October/ November
  - f) Students must self-disclose and register by October 14
- IX. Assistive Technology – Ashley McLeroy, demonstration – Dragon Naturally Speaking
  - a. Maybe course rotation from online vs. traditional could be shared w/students (ask Sarah)
  - b. Dragon recognizes southern “drawl”- need headset/ good microphone
  - c. Speech to text
  - d. Must enunciate clearly/slowly
  - e. Tell Dragon when its wrong
  - f. Ashley with Voc. Rehab will assist students to set up Dragon and provide training
  - g. Note taking technology available- must be evaluated first

**Next Meeting:** ADA Committee – Spring 2016 Semester  
Assistive Technology Sub –Committee – Spring Semester

**Adjournment:** The Committee adjourned at 10:53