



BUDGET YEAR 2017-2018

Department: Testing Center

Date: April 10, 2017

Attendees: Mike McCoy, VP for Financial Affairs, Jonathan Craft, Asst. VP for Financial Affairs, Steve Clark, BAC Staff Senate representative, Mike Essary, BAC Faculty Senate representative, Diann Hammon, BAC College of Business representative, Tina Sloan, BAC College of Education representative, Jackie Smith, Asst. VP for Academic Affairs, Brandy McMahan, Testing Center Coordinator, and Barbara Ferguson, reporting

Absent: Sara Cline, BAC College of Arts & Sciences representative

The operational budget request is \$16,230. This request is up from \$12,955 the previous year. Part of the requested increase is for replacement of computers for test administration. The various testing contracts require specific schedules for replacement of testing hardware. They have also requested increased funds for travel.

Ms. McMahan presented critical needs for the following items related to the possibility of a center remodel to allow for future growth:

- Furniture - \$500 – for divider screens
- 5 Workstations - \$5000 – for additional testing
- Cost for the center remodel – no estimate provided