

MINUTES  
Budget Advisory Committee  
April 18, 2019, 8:30 a.m.

MEMBERS PRESENT: Vice-President for Financial Affairs – Mike McCoy, Assistant VP for Financial Affairs – Jonathan Craft, College of Business – Diann Hammon, Faculty Senate – Debra Vaughn, College of Education – Wendy Cowan, Staff Senate – Mark Gale (substitute for Chris Moss), Library – Mary Aquila and Jennifer Williams, and Barbara Ferguson, reporting.

MEMBERS ABSENT: College of Arts & Sciences – Jeff Blankenship

Mr. McCoy presented a handout summarizing requested funds for operating budgets, critical needs, and personnel requests. Before the budget hearings began, Mr. McCoy was projecting an operating budget beginning deficit of \$329,019. The total of the requested operating budgets results in a deficit of \$1,448,628. Additionally, the total requested critical needs were \$326,600 and the total for the requested new positions with benefits factored in is \$836,671.

The committee agreed to fund the following critical needs:

- Library Staff Chairs - \$5000
- College of Education ARI Training – \$9500
- Institutional Technology 2<sup>nd</sup> Internet Gateway - \$8000
- Enrollment & Student Support Services AdmissionsPro Software - \$20,000
- Marketing & PR Program Specific Marketing - \$150,000

The committee agreed to fund the following item contingent on receiving the expected increase in the state appropriation.

- College of Business - \$30,000 Executives in Residence

The committee agreed to fund the following personnel requests (with benefits):

- Library Archives Support - \$46,537
- Information Technology Services Programmer/DBA- \$85,422
- Enrollment & Student Support Services Student Success Coach - \$56,595
- Marketing & Communications Coordinator - \$54,794

Mr. McCoy reminded the committee that the special appropriation for Advancement of Technology will be used to fund the computer replacement budget and some of the other requested increases in operational technology.

Mr. McCoy discussed 2 possible options for a tuition strategy to implement in the budget. Under option 1 both traditional and non-traditional tuition would be assessed at \$221 per credit hour. Also, non-traditional classes would be assessed an additional \$75 per credit hour technology fee. This would be an effective rate of \$296 which is a 1.9% increase over the current non-traditional rate of \$290. He reminded the committee that last year the Board requested that future tuition increases be tied to the Consumer Price Index (CPI) increase. For calendar year 2018 the CPI increase was 1.9%.

Under option 2, both traditional and non-traditional courses would be assessed a \$50 per credit hour technology fee. Under this option the current \$25 student fee would be eliminated for all students. Non-traditional tuition would be \$246 with the \$50 fee for an effective rate of \$296. Traditional tuition would be \$221 with the \$50 fee for an effective rate of \$271. The committee approved the recommendation of Option 2. Mr. McCoy will discuss this recommendation at the next President's Cabinet meeting.

Mr. Craft asked the committee members to email him their thoughts on which requested operating budget increases should be funded and for what amounts. He and Mr. McCoy will take those suggestions and come up with a plan for funding the operating budgets and the transfer to plant. They will communicate with the committee to finalize a recommendation for the President's Cabinet in early May. The tuition and fee schedule will be presented for the approval of the Board at the May meeting. The full budget will be presented to the Board at the July meeting.

The meeting was adjourned at 11:00 a.m.