



BUDGET YEAR 2019-2020

Department: Library
Library Archives

Date: April 3, 2019

Attendees: Mike McCoy, VP for Financial Affairs, Jonathan Craft, Asst. VP for Financial Affairs, Mark Gale, Staff Senate representative (substitute for Chris Moss), Diann Hammon, College of Business representative, Jennifer Williams, Library representative (substitute for Mary Aquila), Debra Vaughn, Faculty Senate representative, Wendy Cowan, College of Education representative, Katherine Quinnell, Library Director, and Barbara Ferguson, reporting

Members Absent: Jeff Blankenship, College of Arts & Sciences representative

Dr. Quinnell requested \$304,450 for the library operations budget, up from \$270,745 the previous year. She has factored in a 4% increase for subscription costs. This is the expected rate of inflation for subscriptions each year. She has also included an increase for copier rental.

The critical needs for the Library and Archives, totaling \$21,000, include:

- Chairs for staff members' desks - \$5000
- Binding of loose periodicals - \$10,000
- Upgrading of staff computers - \$6,000

Dr. Quinnell presented a personnel request for three new positions.

- Open Educational Resources Librarian – projected salary of \$59,015
- Library Support Specialist – projected salary of \$30,626
- Distance Learning & Outreach Librarian – projected salary of \$59,000

Dr. Quinnell also requested \$3925 for the Library Archives budget, down from \$4525 the previous year. The decrease is due to the fact that she has moved travel from the Archives budget to the regular Library budget.