



## **BUDGET YEAR 2019-2020**

**Department:** Testing Center

**Date:** April 4, 2019

**Attendees:** Mike McCoy, VP for Financial Affairs, Jonathan Craft, Asst. VP for Financial Affairs, Mark Gale, Staff Senate representative (substitute for Chris Moss), Diann Hammon, College of Business representative, Jennifer Williams, Library representative (substitute for Mary Aquila), Debra Vaughn, Faculty Senate representative, Wendy Cowan, College of Education representative, Jeff Blankenship, College of Arts & Sciences representative, Trish DiLullo, Testing Center Director, Jackie Smith, Assoc. VP for Academic Affairs, and Barbara Ferguson, reporting

The operational budget request is \$13,550. This request is down from \$17,255 the previous year.

Ms. DiLullo presented a personnel request for a Testing Coordinator Assistant for 30 hours per week with a projected salary of \$24,695 and a Part-time Proctor for 8 hours per week with a projected salary of \$2688. She explained that the testing center was previously approved for 2 part-time positions each at 15 hours per week. This change is due to new security requirements in place for the Praxis tests and well as the wide variety of training on all the different tests administered. This change in staffing will provide more continuity for the center.