

Livingston Concert/Lecture Series Committee Minutes

November 14, 2017

In Attendance: Kimberly Bell, Tonyia Bowling, Dr. Ron Fritze, Stacie Hughes, Terry Stepp, Chris Latham (Chair), Lauren Blacklidge (Recorder)

Absent: Dr. Katherine Quinnell and Dr. Darlene Turner-White

The meeting, led by Mr. Latham, opened with a discussion of the funds allocated to the Livingston Concert/Lecture Series with questions as to where the money comes from and what guidelines are in place to use the funds. Ms. Bowling replied that the University has a \$27,000 budget set aside for Livingston and an additional \$3,500-\$5,000 is typically used from the Foundation. She also offered to provide the language from the original Livingston agreement so that guidelines can be developed for proper allocation of Livingston funds.

Mr. Latham went over some of the events proposed for Livingston sponsorships during the 2017-2018 fiscal year. Events discussed included:

- **Trapped in the Crossfire Author Event**- This event was proposed by Dr. Glenn and would occur on a Sunday afternoon after October 15, 2017. Mr. Latham would like to get Dr. Quinnell's opinion on this event before pursuing it further.
- **Dr. Tammie Bolling Professional Faculty Development**- This event was proposed by Dr. Kim LaFavor and would occur on December 8, 2017. Due to the fact that this would be a professional development event, Dr. Fritze informed the Committee of the Faculty Development Fund that is in place for such occasions. Ms. Hughes believed that this event did not qualify as something Livingston should sponsor since it would not be a community event and would only benefit our faculty. Mr. Latham recommended that the College of Business should use the Faculty Development Fund for this event instead of Livingston funds.
- **Organ Recital by Dr. Rolf Goebel**- This event would be free of charge and would occur in either Spring 2018 or Fall 2018. Since the preferred date range is flexible, Mr. Latham thinks it would be best to plan other Livingston events for the year and then fit this in when time allows. Dr. Fritze noted that the organ recital that was held for the Reformation 500 series of events had a good turnout despite the poor weather conditions that day and thinks that the event should be held in Spring 2018 to carry over momentum from the Fall 2017 semester. Ms. Bell suggested that the organ recital could be combined with another proposed event, the Conference for Music Educators/Performing Arts. Dr. Fritze pointed out a problem with that idea, as the conference is scheduled to be held at the ACA, but the organ is in McCandless.
- **Equal Pay Day featuring Lilly Ledbetter**- This event was proposed by Dr. Wanda Humphrey and would take place in April 2018. Events featuring Lilly Ledbetter have been known to draw large crowds. The amount asked for Ms. Ledbetter's speaker fees is \$15,000, but is negotiable.

Ms. Bell is in need of one more speaker for the Women's Leadership Symposium on April 11, 2018 and thought it could be beneficial to combine this event with the symposium. Dr. Fritze and Ms. Hughes are in favor of linking the events, however, Ms. Hughes brought up the point that if the Equal Pay Day event typically plans a full day of events, combining the two may not work. Mr. Latham is going to check with Dr. Humphrey for more information.

Mr. Latham then turned the floor over to Ms. Bell to allow her to discuss events proposed by the CLL:

- **Conference for Music Educators/Performing Arts-** This event would be held in Summer 2018 and needs to incorporate a recital.
- **Songwriter's Showcase-** This event will need about \$2,000 to break even. Turnout was excellent when admission was not charged, and money was made through donations.
- **Chris Biffle Whole Brain Teaching Conference-** This event draws a large crowd and needs \$7,000 to cover hosting costs. James Clemens, which can seat 3,000-4,000 people, has offered to host the event. The proposed cost to Livingston is \$4,000. Funds will need to be raised by other school districts in order to reach the total amount requested.
- **Accounting CPE Forum-** This event would be held in Fall 2018 and needs \$750 to pay for one speaker. Ms. Hughes suggested other speakers that would be free of charge.
- **Conference for Church Administrators/ Pastoral Care-** This event would be held in September or October 2018.
- **Healthcare Management Conference-** This event would be held in Fall 2018. Sports Med would like to chip in to cover a sizable amount of the cost of this event.
- **"Committed" Holiday Concert-** This event would take place December 2018. They sold out McCandless last year when \$15 admission was charged. The cost of the event would be \$7,500.

Ms. Bell's top picks to sponsor are the Women's Leadership Symposium, Songwriter's Showcase, and "Committed" Holiday Concert.

Mr. Stepp would like to plan another movie night for students and take a group to Memphis using Livingston funds.

Due to the lack of clarity concerning which events would be appropriate for Livingston to sponsor, the committee feels as though they need to establish official guidelines before moving further in the decision making process.

The next meeting is scheduled for Tuesday, November 28 at 11:00 am. Mr. Latham will send out a meeting invitation via email.

Meeting Adjourned.