

Athens State University
Risk Management and Safety Committee
Thursday, May 11, 2017, 10:30 a.m.

Purpose:

This committee replaces the Health and Safety Committee. The committee will evaluate the University's current position on risk management and develop a formal Enterprise Risk Management program while continuing to discuss and proactively address campus health and safety concerns. Specifically, the committee is charged with developing an Enterprise Risk Management Program which includes the following objectives: (a) identify risks (b) evaluate, measure and prioritize risks (c) take appropriate actions to control or respond to risks and (d) monitor, evaluate and report/record the effectiveness of risk controls.

Membership:

The following members were present for the meeting:

Barbara Ferguson, Chair
Mike McCoy
Cody Smith
Stephen Downs
Billy McClain
Jennifer Bunnell
Jerry Crabtree
Julie Martin, recorder
Jean Martin
Elaine McGill
Damon Lares
Regina Kyle
Jackie Gooch

Terry Stepp and Molly Myhan were absent.

Chris Smith from Regions Insurance also attended the meeting. He has worked with several Alabama universities and will provide his knowledge of best practices in enterprise risk management and will assist the committee on specific projects.

New Business:

At the last Board of Trustees meeting, Mr. McCoy informed the Board of the plan for the University to develop formal risk management practices. He stressed the important role the Board of Trustees will play in this process. This committee was formed as the first step in the process. The committee will work with the University's insurance broker, Regions Insurance, to make sure the University is properly covered by policies, procedures and external insurance.

This committee should strive to meet quarterly to mitigate risks identified by members in each of their specific areas.

Possible projects for the committee include development of an improved Safety Manual and Employee Handbook. The committee will also look at more HR and Security training to protect students, employees and the University.

Barbara Ferguson distributed a worksheet for Oversight of Systematic Risk Assessment that each committee member is to fill out and return to her prior to the next meeting. This worksheet will allow her to compile information and help the committee focus on those areas that might need immediate attention.

The committee will reconvene in approximately one month.

With no further business, the meeting was adjourned at 11:30 a.m.