

Staff Senate Meeting

November 10, 2017, 2:00 p.m.

Waters Hall Conference Room

Present: Jennifer Bunnell, Steve Clark, Kenneth Collins, Mark Gale, Ashley Haley (proxy for Bethany Campbell), Tina Hooks, Chris Moss, Felicia Mucci, Molly Pepper, Penny Pitts, and Terry Stepp

Absent: Bethany Campbell (proxy)

Chris Moss (Presiding Officer) called the meeting to order. Minutes from the October 13th meeting were accepted and approved with no changes.

Sub-Committee Reports:

1. Community Service Sub-Committee: The Breast Cancer Awareness Fundraiser Silent Auction and Bake Sale raised \$1,200. The money was donated to Athens Limestone Hospital to help fund mammograms. The next community service project is the DHR Christmas project. The Senate will ask to sponsor and supply Christmas for two children and two adults this year. The cut-off date for donations will be December 5. Dr. Bryan Kennedy contacted Steve Clark regarding a needy family he knows. When he has more information, Steve will check with some of the campus organizations to see if they would like to help sponsor this family as a service project.
2. Social Sub-Committee: David Little, the guest speaker who will be speaking on distracted driving, has been approved by Dr. Glenn and the Cabinet to come in January. He is not charging a speaking fee. The committee hopes to have some social event every 3-4 months of the year. Next, the committee will begin looking at planning the Staff Appreciation luncheon in April, first getting on the President's calendar and reserving the facility. Guest speaker ideas are welcome.
3. Administrative Policy Sub-Committee: Mark Gale provided the latest update from the Compensation Committee regarding the CUPA and job reclassification projects. A formal written process needs to be provided to Mike McCoy by January-February. Once the process has been approved, each employee will be provided with CUPA information related to his or her current position and allowed the opportunity to decide whether or not to change to the CUPA classification.

Additional Items:

1. Chris Latham has developed a Staff Senate logo that is similar to other campus organizations and in compliance with official logos used in signage, publications, emails, etc.
2. New restrictions have been placed on email usage. Only key administrators can send out emails to certain groups. Those administrators have the ability to request that other people be granted access, but it must be a formal process.

Announcements from Senate Members:

1. "The Phantom Lady," a light-hearted Spanish Romantic Comedy, is going on now at the Alabama Center for the Arts. A special deal is in place. If an attendee of the play eats at The Railyard first, he or she can get \$5.00 off the ticket price of the play.
2. The Senior Art Exhibition opening reception is tonight at the Alabama Center for the Arts.

Meeting adjourned at 2:55 p.m.

Minutes respectfully submitted by Molly Pepper.

Molly Pepper