

Staff Senate Meeting
February 9, 2018, 2:05 p.m.
Waters Hall Conference Room

Present: Jennifer Bunnell, Bethany Campbell, Steve Clark, Kenneth Collins, Callie Frazer, Mark Gale, Tina Hooks, Chris Moss, Felicia Mucci, Molly Pepper, Penny Pitts

Absent: None

Chris Moss (Presiding Officer) called the meeting to order. Minutes from the December 8th meeting were accepted and approved with no changes.

Callie Frazer was introduced as Terry Stepp's replacement on the Senate.

New Business:

1. All Senators brought their carnation sales to the meeting. Chris will call Nip & Tuck to place the order. Proceeds from the carnation sales will go to Kids to Love. This is an organization that provides services to kids who are in the foster system. Bethany Campbell is working with a representative of the organization to set up a possible tour of the organization's facility and a photo opportunity for when the donation is handed over to them.
2. The ballroom has been reserved for April 24-25 to set up and hold the annual Staff Appreciation Luncheon. Steve Clark has secured the guest speaker, Mr. Joe Wells. A discussion was held regarding what types of promotional items to purchase for the event. Felicia Mucci brought prices for several items from Oriental Trading that will fit with the theme "Paving the Way for Success." It was suggested that she request a purchase order for a range from \$500-\$1,000. The Senators agreed that at least half of the annual budget should be held in reserve for professional development.
3. Mark Gale and Penny Pitts provided the latest update regarding the development of an Employee Compensation Committee comprised of some members of the Staff Senate and some additional staff. Mike McCoy is currently reviewing the recommendation with the full Cabinet. The Staff Senate is still making recommendations regarding different aspects of the committee including its composition (which employees would be eligible to serve) and structure (how long will a person serve on the committee and will there be overlap). Chris will meet with Mike McCoy next week to see when the full proposal needs to be ready.
4. Chris Moss reported that an individual has approached Dr. Glenn expressing his displeasure over the use of the rainbow-colored bear that some Athens State employees are using as part of the signature block. Some people add quotes, hyperlinks, and office hours to their signatures. The President is asking for feedback regarding this issue. It is the consensus of the Staff Senate that all Athens State signature blocks should be standardized and professional and that any additions to the standard signature should go through that employee's Vice President for approval.

Additional Items:

Bethany Campbell asked about the status of the Employee Discrimination and Students First Policies that were discussed at the last meeting. Chris will check with Jackie Gooch to see what she found out regarding this policy and who it affects.

Announcements from Senate Members:

1. The Mardi Gras parade is scheduled for next Tuesday evening.

Meeting adjourned at 3:11 p.m.

Minutes respectfully submitted by Molly Pepper.

Molly Pepper