

College of Business

Kim LaFevor, D.B.A., SHRM-SCP, SPHR – Dean

Athens State University’s College of Business is nationally accredited by the Accreditation Council for Business Schools and Programs (ACBSP), 11520 West 119th Street, Overland Park, KS 66213.

The table below summarizes the degree options, majors, and minors offered by the College of Business. Information about the minors listed below can be found in the Minors section of this catalog. Information about the certificate programs listed below can be found at the end of the College of Business catalog section.

Program Name	Degree(s) Available	Minor Available	Certificate Available
Accounting	BS	Yes	Yes
Accounting with Minor	BS		
Acquisition and Contract Management	BS	Yes	Yes
Aviation Management		Yes	Yes
Business Administration (open to non-business majors only)		Yes	
Enterprise Systems Management		Yes	
Finance		Yes	
Forensic Accounting		Yes	
Health Care Management	BS	Yes	
Human Resource Management	BS	Yes	Yes
Information Assurance	BS	Yes	
Information Systems Management		Yes	
International Business		Yes	
Logistics and Supply Chain Management	BS	Yes	Yes
Management	BS		
Management with Minor	BS		
Management of Technology	BS		Yes
Management of Technology with Minor	BS		
Marketing		Yes	Yes
Operations Management		Yes	
Project Management		Yes	Yes
SAP Certificate			Yes
Small Business/Entrepreneurship (not open to Accounting with Minor majors)		Yes	
Tailored Business Minor (open to business majors only)		Yes	

The current listings of [Faculty and Staff in the College of Business](#) and [Faculty and Staff in the University Library](#) can be found on the Athens State University website.

College of Business – General Information

The mission of the College of Business is to offer programs of study to students that will prepare them for positions in business, finance, or government; enhance the professional development of those already employed; and provide an academic framework for graduate study leading to professional positions. The purpose of the College of Business is to provide quality education for all students, teaching them to think critically, to use technology efficiently, to be effective leaders, decision makers, and communicators; to maintain ethical standards, and to understand the global economy. To carry out its mission and support its purpose, the College of Business has established the following goals:

- Provide for continuous improvement of the programs within the College of Business in keeping with the standards set by Athens State University, the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC), and the Accreditation Council of Business Schools and Programs (ACBSP).
- Place excellence in teaching as the number one priority for serving students and for evaluating faculty.
- Encourage growth and diversity in the faculty and student body.
- Seek community and business relationships for advice and support of student and curriculum needs.
- Maintain cooperative relationships with other educational institutions to facilitate student transfer, maximize resource utilization and provide quality programs.
- Support a quality-based, equivalent learning environment for all students in all settings.
- Produce graduates who will be academically and professionally prepared by the quality teaching programs of the College of Business for work in an increasingly diverse, global environment.

Athens State University, through its College of Business, is nationally accredited by the Accreditation Council of Business Schools and Programs to offer the Bachelor of Science (B.S.) degree with majors in accounting, acquisition and contract management, human resource management, information assurance, logistics and supply chain management, management, and management of technology. The College of Business curriculum complies with the Common Professional Component (CPC) recommended by the ACBSP. Instruction offered by the College of Business is designed to assist in the preparation of competent and effective professionals in the areas of accounting and management. Students completing a degree program offered by the College of Business will possess the following skills and competencies:

- Demonstrated knowledge of core business concepts, theories and applications in the areas of accounting, finance, management, marketing, management information systems, global business, strategic management, and production.
- Demonstrated proficiency in the use of technology as it relates to business.
- Demonstrated ability to effectively apply critical-thinking skills to analyze business issues and financial data.
- Demonstrated knowledge of the global economy including an appreciation of diversity as it relates to business.
- Demonstrated ability to effectively communicate orally and in writing.
- Demonstrated understanding and appreciation of ethical issues as it relates to business.
- Demonstrated understanding and ability to use effective managerial, leadership and group interaction techniques.

Distance Education

All College of Business majors are available online. All professional coursework for these majors may be completed via distance learning. However, if students have not completed all general education and pre-professional course requirements, the University cannot guarantee that all courses will be available in online formats. For further information regarding distance education, refer to the Academic Policies section in the Introduction and General Information portion of the catalog or the University website.

Assessment (Pre- and Post-Testing)

The College of Business, as a part of its continuous evaluation process, has implemented a program to assess the business knowledge levels of incoming students. This will be accomplished through a pre-test to be administered in a required course, MG 320 Organizational Communication. This course should be taken during a student's first term at Athens State University. New students who have previously completed an equivalent business communication course will take the pre-test in GBA 300 Business Research Skills, a 1-semester hour course designed to familiarize students with business information sources and library research skills (*this course is required for students who do not complete MG 320 at Athens State*). A post-test will be administered in the capstone course, MG 420 Business Policy, which should be taken during a student's last term. An external benchmark post exam is administered in MG 480 Seminar in Business. In addition to the pre- and post-assessment related to knowledge of the core professional courses, business majors will also take a pre- and post-assessment designed to measure knowledge related to their specific major(s).

LiveText is a software platform used for creating an electronic portfolio, and is required in all "core" business courses (AC/MG 302, MG 320/GBA 300, MG 346, MG 350, MG 352, MG 390, MG 420, MG 480, and MK 331). Specified work in these courses will be placed in this portfolio and will be used in assessing student progress. This program will also provide students a digital professional development resource and a workspace for building and maintaining an online personal portfolio reflecting educational achievements, and may be used for developing career credentials. There is a one-time cost for this membership. Membership is available for up to five years.

Advising and Scheduling Information

Academic Advising

An Academic Advisor is assigned to each College of Business major by the Student Success Center Counselor for the College of Business. After a student's transcript(s) have been received, a plan of study which reflects the transferred credit and the requirements for degree completion is available to the student and the advisor in Degree Works via the student's Athens State Online account. Students are encouraged to read **all** the information regarding degree requirements on the plan of study. Students should contact their advisor for any questions about the degree plan. Office hours are available on the College of Business website, along with telephone numbers and e-mail addresses. Students may also contact the College of Business staff whenever assistance is needed.

Scheduling

Degree programs in the College of Business are developed to ensure that students who complete the programs possess the skills and competencies for successful careers or further academic study. To obtain the maximum benefit from the programs, some sequencing of courses is necessary.

Most business courses are offered each term, particularly the common core courses which are required in all College of Business majors (AC/MG 302, MG 320, MG 346, MG 350, MG 352, MG 390, MG 420, MG 480, and MK 331). However, some courses, particularly those which are required in only one program or minor, are offered less frequently. Observing the following guidelines will help you in efficient scheduling.

- Those courses in most demand (common core courses) are generally offered each term in multiple formats.
- Courses which are specific to only one program (or minor), may not be offered every term and/or in all formats.
- Sequential courses (especially accounting and statistics) must be taken in order, and may be offered on a rotating or alternating basis.

Students should plan accordingly and not wait until they are nearing the end of their program to begin scheduling the less frequently offered courses or sequential courses.

Special Scheduling Requirements

First Term:

The following course, which is required for all Business majors, MUST be taken in the student's first term at Athens State. MG 320 Organizational Communication (3 semester hours). This course includes an initial assessment as part of our required outcomes assessment plan.

The following courses, which are required for all Business majors, should be taken in the student's first term at Athens State. The content in these courses is essential preparation for other courses in the curriculum.

AC/MG 302 Management Information Systems (3 semester hours).

MG 346 Principles of Management and Leadership (3 semester hours).

Accounting majors should take AC 321 Intermediate Accounting I in the first term it is offered.

Last Term:

The following courses (which are required in all Business majors) should be taken during the student's last term at Athens State.

MG 420 Business Policy (3 semester hours). This course is the capstone course which integrates content from all other core business courses. The required Assessment Exam is given in this course.

MG 480 Seminar in Business (2 semester hours). This course is taken at the end of a student's program. An external benchmark exam (post) is administered, and the electronic portfolio in LiveText is completed.

Prerequisites

Observance of prerequisites will ensure that students have the background knowledge to obtain the maximum benefit from the curriculum. Please consult the course descriptions section of this catalog for information on course prerequisites.

Degree Programs in the College of Business

General University Requirements for Graduation

Every student planning on completing an undergraduate degree/major program at Athens State University must satisfy all University requirements and meet all financial obligations before a degree is awarded.

To be eligible to receive an undergraduate degree, a student must:

- Complete a minimum of 124 semester hours with at least 25 percent of the degree requirements earned at Athens State University.
- Complete all of the general education and pre-professional courses (Areas I-V) required for the degree or major(s).
- Apply no more than 64 semester hours from a community college, excluding remedial courses (all courses taken will be transferred in but only 64 semester hours from a community college will be applicable toward an undergraduate degree).
- Complete all course requirements for the degree or major(s).
- Complete a minimum of 15 semester hours of upper level (300-400 level) coursework in the major at Athens State University, not including courses taken by reciprocal or visiting arrangements. **College or departmental regulations may require completion of more than 15 semester hours of coursework in the major at Athens State University. These degree-specific requirements are published in the appropriate degree/major section of the University catalog.**
- Attain a minimum institutional grade point average of 2.0 on all coursework attempted at Athens State University, and at least a 2.0 in the major field. **College or departmental regulations may require grade point averages higher than 2.0. These degree-specific requirements are published in the appropriate degree/major section of the University catalog.**
- When applicable, complete all course requirements for a minor with a minimum of six (6) semester hours of upper-level coursework in the minor from Athens State University. College or departmental regulations may require completion of more than six (6) semester hours of coursework in the minor at Athens State University. These specific requirements are published in the appropriate Minors section of the University catalog.
- Apply no more than 64 semester hours of non-traditional/non-graded college credit toward the degree.
- Complete the requirements for teacher certification (when applicable).

The rules, regulations, policies, fees and other charges, courses, programs of study, and academic requirements that appear in this catalog were in effect at the time of its publication and every effort has been made to ensure the accuracy of all information. The contents are published for informational purposes only, and do not constitute a contract between the University and any student, applicant for admission or other person. Statements regarding courses, programs of study, fees, and conditions are subject to change without advance notice.

ACCOUNTING (AC)

The objective of the major in accounting is to prepare students for a wide variety of careers in professional accounting, including public accounting, industrial accounting, internal auditing, and government service, and to provide an academic framework for future graduate study. With a wide variety of career options available to accounting graduates, the Department of Accounting offers an additional option for accounting majors, "Accounting with Minor." Under this option, the student will take the core accounting requirements and pair them with a minor selected from a variety of management fields. **Please note that the "Accounting with Minor" option will not include all of the courses required to sit for the CPA exam.** If you intend to sit for the CPA exam, you should complete the "Accounting (no minor)" option. Students with non-Accounting degrees preparing to sit for the CPA exam in Alabama should refer to the recommended courses following the Accounting (no minor) requirements.

Bachelor of Science – Accounting (no minor)

EACH STUDENT MUST ASSUME RESPONSIBILITY FOR KNOWING THE ACADEMIC REQUIREMENTS FOR THE DEGREE THAT IS BEING PURSUED.

Program components for the Bachelor of Science degree with a major in Accounting (no minor):

Applicable General University Requirements

Students earning the Bachelor of Science (BS) degree with a major in Accounting (no minor) must satisfy all general University requirements and meet all financial obligations before a degree is awarded.

General Education Requirements

Area	Discipline/Course	Hours
I	Written Composition	6
II	Humanities/Fine Arts (12 hours total)	
	At least one fine arts course	3
	At least one literature course*	3
	Other courses in humanities or fine arts	6
III	Mathematics and Natural Sciences (11 hours total)	
	Finite math or the equivalent	3
	Natural sciences (lab-based)	8
IV	History/Behavioral and Social Sciences (12 hours total)	
	Two courses in economics	6
	At least one history course*	3
	Other course in history or behavioral/social science	3
	*Students must complete a 6 hour sequence in either Literature (Area II) or History (Area IV).	
	Total General Education Requirement Hours:	41

Major Prerequisite (Pre-Professional) Course Requirements (Area V)

	Discipline/Course	Hours
	CIS 146 Microcomputer Applications or ITE 301 Problem Solving with Computers or GBA 301 Windows Applications for Business	3
	BUS 241 Principles of Accounting I or AC 305 Fundamentals of Accounting I	3
	BUS 242 Principles of Accounting II or AC 306 Fundamentals of Accounting II	3
	BUS 271 Business Statistics I or MTH 265 Elementary Statistics or GBA 305 Stat Methods of Business I	3
	BUS 272 Business Statistics II or GBA 306 Stat Methods of Business II	3
	BUS 263 Legal & Social Environment of Business or BUS 261 Business Law I or GBA 311 Legal Environment of Business	3
	Total Major Prerequisite Requirement Hours:	18
	Total General Education and Major Prerequisite Requirement Hours:	59

Professional Course Requirements

Courses are listed in the order they should be taken. All business majors must take a “pretest” in their first term at Athens State. The test is administered in MG 320 Organizational Communication. For students who completed BUS 215 or an equivalent course at another college, the test will be given in GBA 300 Business Research Skills [see below and “Assessment” in the College of Business General Information section]. All accounting majors must also take an accounting-specific “pretest” in AC 321 Intermediate Accounting during the first term in which they are eligible to take the course at Athens State University.

	Course	Hours
	MG 320 Organizational Communication (<i>MUST be taken 1st semester</i>) or BUS 215 Business Communications (Students who do not complete MG 320 Organizational Communication at Athens State are required to take GBA 300 Business Research Skills, a 1 hour course designed to familiarize students with business information sources and library research skills.)	3
	AC 302 Management Information Systems (<i>should be taken 1st semester</i>)	3
	AC 321 Intermediate Accounting I (<i>take 1st semester available</i>)	3
	MG 346 Principles of Management and Leadership (<i>should be taken 1st semester</i>) or BUS 275 Principles of Management	3
	AC 361 Federal Tax Accounting I	3
	AC 303 Management Decision Support Systems	3
	AC 322 Intermediate Accounting II	3
	AC 362 Federal Tax Accounting II	3
	MK 331 Marketing Principles or BUS 285 Principles of Marketing	3
	AC 312 Law for Accountants	3
	AC 323 Intermediate Accounting III	3
	AC 401 Auditing	3
	MG 350 Financial Management	3
	AC 431 Advanced Accounting	3
	AC 442 Advanced Auditing and Fraud Examination	3
	MG 352 International Business or EC 320 International Economics and Trade	3
	MG 390 Operations Management	3
	AC 435 Governmental Accounting	3
	AC 471 Cost Accounting (<i>Accounting Capstone course to be taken final semester</i>)	3
	MG 420 Business Policy (<i>Capstone course: A final average of at least 70% must be achieved. Course should be taken final semester.</i>)	3
	MG 480 Seminar in Business (<i>Senior seminar: A final average of at least 70% must be achieved. Course should be taken final semester.</i>)	2
	Total Professional Requirement Hours:	62

Assessment Exam: All College of Business majors must earn an acceptable score on an assessment exam in MG 420 Business Policy containing questions dealing with the skill and competency areas around which the curriculum is based. Accounting majors must also complete an accounting-specific assessment exam in AC 471 Cost Accounting containing questions dealing with the accounting skills and competencies included in the curriculum.

General Electives

	Elective hours as needed to meet minimum 124 hour requirement and all other general University requirements	3
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		Hours
	Total Minimum Hours Required for Completion of Accounting Major (no minor)	124

Recommended Courses for Students with Non-Accounting Degrees Preparing to Sit for the CPA Exam in Alabama:

AC 312 Law for Accountants	AC 321/322/323 Intermediate Accounting I/II/III
AC 361/362 Federal Tax Accounting I/II	AC 401 Auditing
AC 431 Advanced Accounting	AC 435 Governmental Accounting
AC 442 Advanced Auditing and Fraud Examination	AC 452 Forensic Accounting I
AC 452 Forensic Accounting II	AC 471 Cost Accounting

For students who completed some of the above courses in their degree program, the following substitutions are recommended: AC 303 Management Decision Support Systems, GBA 314 Business Ethics, MG 410 Employment Law, and other business courses recommended by an Accounting faculty advisor. For additional information see the Alabama State Board of Public Accountancy website at <http://www.asbpa.alabama.gov/>.

Bachelor of Science – Accounting with Minor

With a wide variety of career options available to accounting graduates, the Department of Accounting offers an additional option for accounting majors, “Accounting with Minor.” Under this option, the student will take the core accounting requirements and pair them with a minor selected from a variety of management fields. **Please note that the “Accounting with Minor” option will not include all of the courses required to sit for the CPA exam. If you intend to sit for the CPA exam, you should complete the “Accounting” major (no minor).**

EACH STUDENT MUST ASSUME RESPONSIBILITY FOR KNOWING THE ACADEMIC REQUIREMENTS FOR THE DEGREE THAT IS BEING PURSUED.

Program components for the Bachelor of Science degree with a major in Accounting with a required minor:

Applicable General University Requirements

Students earning the Bachelor of Science (BS) degree with a major in Accounting with Minor must satisfy all general University requirements and meet all financial obligations before a degree is awarded.

General Education Requirements

Area	Discipline/Course	Hours
I	Written Composition	6
II	Humanities/Fine Arts (12 hours total)	
	At least one fine arts course	3
	At least one literature course*	3
	Other courses in humanities or fine arts	6
III	Mathematics and Natural Sciences (11 hours total)	
	Finite math or the equivalent	3
	Natural sciences (lab-based)	8
IV	History/Behavioral and Social Sciences (12 hours total)	
	Two courses in economics	6
	At least one history course*	3
	Other course in history or behavioral/social science	3
	*Students must complete a 6 hour sequence in either Literature (Area II) or History (Area IV).	
	Total General Education Requirement Hours:	41

Major Prerequisite (Pre-Professional) Course Requirements (Area V)

	Discipline/Course	Hours
	CIS 146 Microcomputer Applications or ITE 301 Problem Solving with Computers or GBA 301 Windows Applications for Business	3
	BUS 241 Principles of Accounting I or AC 305 Fundamentals of Accounting I	3
	BUS 242 Principles of Accounting II or AC 306 Fundamentals of Accounting II	3
	BUS 271 Business Statistics I or MTH 265 Elementary Statistics or GBA 305 Stat Methods of Business I	3
	BUS 272 Business Statistics II or GBA 306 Stat Methods of Business II	3
	BUS 263 Legal & Social Environment of Business or BUS 261 Business Law I or GBA 311 Legal Environment of Business	3
	Total Major Prerequisite Requirement Hours:	18
	Total General Education and Major Prerequisite Requirement Hours:	59

Professional Course Requirements

Courses are listed in the order they should be taken. All business majors must take a “pretest” in their first term at Athens State. The test is administered in MG 320 Organizational Communication. For students who completed BUS 215 or an equivalent course at another college, the test will be given in GBA 300 Business Research Skills [see below and “Assessment” in the College of Business General Information section]. All accounting majors must also take an accounting-specific “pretest” in AC 321 Intermediate Accounting during the first term in which they are eligible to take the course at Athens State University.

	Accounting and Business Core Courses	Hours
	MG 320 Organizational Communication (<i>MUST be taken 1st semester</i>) or BUS 215 Business Communications (Students who do not complete MG 320 Organizational Communication at Athens State are required to take GBA 300 Business Research Skills, a 1 hour course designed to familiarize students with business information sources and library research skills.)	3
	AC 302 Management Information Systems (<i>should be taken 1st semester</i>)	3
	AC 321 Intermediate Accounting I (<i>take 1st semester available</i>)	3
	MG 346 Principles of Management and Leadership (<i>should be taken 1st semester</i>) or BUS 275 Principles of Management	3
	AC 322 Intermediate Accounting II	3
	AC 361 Federal Tax Accounting I	3
	MK 331 Marketing Principles or BUS 285 Principles of Marketing	3
	AC 323 Intermediate Accounting III	3
	AC 401 Auditing	3
	MG 350 Financial Management	3
	MG 352 International Business or EC 320 International Economics and Trade	3
	MG 390 Operations Management	3
	AC 471 Cost Accounting (<i>Accounting Capstone course to be taken final semester</i>)	3
	MG 420 Business Policy (<i>Capstone course: A final average of at least 70% must be achieved. Course should be taken final semester.</i>)	3
	MG 480 Seminar in Business (<i>Senior seminar: A final average of at least 70% must be achieved. Course should be taken final semester.</i>)	2
	Total Professional Requirement Hours:	44

Assessment Exam: All College of Business majors must earn an acceptable score on an assessment exam in MG 420 Business Policy containing questions dealing with the skill and competency areas around which the curriculum is based. Accounting majors must also complete an accounting-specific assessment exam in AC 471 Cost Accounting containing questions dealing with the accounting skills and competencies included in the curriculum.

Minor (Required)

Please note: Many courses required for minors are not offered every semester. Therefore, minor courses should be taken when available instead of waiting until a later semester.

	Course	Hours
	Required Courses for Minor (minimum 18 hours)	18
	College of Business Minor options:	
	Acquisition & Contract Management Information Systems Management	
	Aviation Management International Business	
	Enterprise Systems Management Logistics and Supply Chain Management	
	Finance Marketing	
	Health Care Management Operations Management	
	Human Resource Management Project Management	
	Information Assurance Management Tailored Business Minor (must be approved by advisor)	
	Total Minor Requirement Hours:	18

General Electives

	Elective hours as needed to meet minimum 124 hour requirement and all other general University requirements	3

		Hours
	Total Minimum Hours Required for Completion of Accounting Major with Minor	124

ACQUISITION AND CONTRACT MANAGEMENT (ACM)

Students will gain knowledge of the acquisition and contracting processes to include the purchasing of goods and services, pricing, negotiating of contracts, administration of contracts, contract law, and responsibilities from contract award to termination of the contract. An emphasis will be placed upon federal contracting. This program will include a study of the Federal Acquisition Regulations.

Bachelor of Science – Acquisition and Contract Management

EACH STUDENT MUST ASSUME RESPONSIBILITY FOR KNOWING THE ACADEMIC REQUIREMENTS FOR THE DEGREE THAT IS BEING PURSUED.

Program components for the Bachelor of Science degree with a major in Acquisition and Contract Management:

Applicable General University Requirements

Students earning the Bachelor of Science (BS) degree with a major in Acquisition and Contract Management must satisfy all general University requirements and meet all financial obligations before a degree is awarded.

General Education Requirements

Area	Discipline/Course	Hours
I	Written Composition	6
II	Humanities/Fine Arts (12 hours total)	
	At least one fine arts course	3
	At least one literature course*	3
	Other courses in humanities or fine arts	6
III	Mathematics and Natural Sciences (11 hours total)	
	Finite math or the equivalent	3
	Natural sciences (lab-based)	8
IV	History/Behavioral and Social Sciences (12 hours total)	
	Two courses in economics	6
	At least one history course*	3
	Other course in history or behavioral/social science	3
	*Students must complete a 6 hour sequence in either Literature (Area II) or History (Area IV).	
	Total General Education Requirement Hours:	41

Major Prerequisite (Pre-Professional) Course Requirements (Area V)

	Discipline/Course	Hours
	CIS 146 Microcomputer Applications or ITE 301 Problem Solving with Computers or GBA 301 Windows Applications for Business	3
	BUS 241 Principles of Accounting I or AC 305 Fundamentals of Accounting I	3
	BUS 242 Principles of Accounting II or AC 306 Fundamentals of Accounting II	3
	BUS 271 Business Statistics I or MTH 265 Elementary Statistics or GBA 305 Stat Methods of Business I	3
	BUS 272 Business Statistics II or GBA 306 Stat Methods of Business II	3
	BUS 263 Legal & Social Environment of Business or BUS 261 Business Law I or GBA 311 Legal Environment of Business	3
	Total Major Prerequisite Requirement Hours:	18
	Total General Education and Major Prerequisite Requirement Hours:	59

Professional Course Requirements

Courses are listed in the order they should be taken. All business majors must take a “pretest” in their first term at Athens State. The test is administered in MG 320 Organizational Communication. For students who completed BUS 215 or an equivalent course at another college, the test will be given in GBA 300 Business Research Skills [see below and “Assessment” in the College of Business General Information section]. All Acquisition and Contract Management (ACM) majors must also take an ACM-specific “pretest” while they are enrolled in ACM 394 Introduction to Acquisition and Contract Management.

	Course	Hours
	MG 320 Organizational Communication (<i>MUST be taken 1st semester</i>) or BUS 215 Business Communications (Students who do not complete MG 320 Organizational Communication at Athens State are required to take GBA 300 Business Research Skills, a 1 hour course designed to familiarize students with business information sources and library research skills.)	3
	ACM 394 Introduction to Acquisition and Contract Management	3
	MG 302 Management Information Systems (<i>should be taken 1st semester</i>)	3
	MG 346 Principles of Management and Leadership (<i>should be taken 1st semester</i>) or BUS 275 Principles of Management	3
	ACM 353 Project Management	3
	ACM 395 Acquisition and Contract Management Pricing	3
	MG 303 Management Decision Support Systems	3
	MG 350 Financial Management	3
	ACM 396 Acquisition and Contract Management Administration	3
	LSM 301 Introduction to Logistics and Supply Chain Management or ESM 300 Enterprise Systems & Bus. Processes	3
	MG 390 Operations Management	3
	MK 331 Marketing Principles or BUS 285 Principles of Marketing	3
	ACM 397 Acquisition and Contract Management Negotiations	3
	ACM 398 Government Contract Law	3
	MG 352 International Business or EC320 International Commerce	3
	MG 417 Management of Change	3
	ACM 400 Advanced ACM Research/Project	3
	MG 420 Business Policy (<i>Capstone course: A final average of at least 70% must be achieved. Course should be taken final semester.</i>)	3
	MG 480 Seminar in Business (<i>Senior seminar: A final average of at least 70% must be achieved. Course should be taken final semester.</i>)	2
	Electives (Selected from ESM, ISM, LSM courses)	6
	Total Professional Requirement Hours:	62

Assessment Exam: All College of Business majors must earn an acceptable score on an assessment exam in MG 420 Business Policy containing questions dealing with the skill and competency areas around which the curriculum is based. Acquisition and Contract Management majors should also complete a major-specific assessment exam in ACM 400 Advanced Acquisition and Contract Research/Project containing questions dealing with knowledge of contract management skills and competencies included in the curriculum.

General Electives

	Elective hours as needed to meet minimum 124 hour requirement and all other general University requirements	3
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	Hours
Total Minimum Hours Required for Completion of Acquisition and Contract Management Major	124

HEALTH CARE MANAGEMENT

The objective of the major in Health Care Management is to provide students with a program of study that will prepare them for a variety of employment opportunities in the area of health care management and provide an academic framework for future graduate study. The curriculum combines traditional business courses with specialized health care management and leadership courses.

Bachelor of Science – Health Care Management

EACH STUDENT MUST ASSUME RESPONSIBILITY FOR KNOWING THE ACADEMIC REQUIREMENTS FOR THE DEGREE THAT IS BEING PURSUED.

Program components for the Bachelor of Science degree with a major in Health Care Management:

Applicable General University Requirements

Students earning the Bachelor of Science (BS) degree with a major in Health Care Management must satisfy all general University requirements and meet all financial obligations before a degree is awarded.

General Education Requirements

Area	Discipline/Course	Hours
I	Written Composition	6
II	Humanities/Fine Arts (12 hours total)	
	At least one fine arts course	3
	At least one literature course*	3
	Other courses in humanities or fine arts	6
III	Mathematics and Natural Sciences (11 hours total)	
	Finite math or the equivalent	3
	Natural sciences (lab-based)	8
IV	History/Behavioral and Social Sciences (12 hours total)	
	Two courses in economics	6
	At least one history course*	3
	Other course in history or behavioral/social science	3
	*Students must complete a 6 hour sequence in either Literature (Area II) or History (Area IV).	
	Total General Education Requirement Hours:	41

Major Prerequisite (Pre-Professional) Course Requirements (Area V)

	Discipline/Course	Hours
	CIS 146 Microcomputer Applications or ITE 301 Problem Solving with Computers or GBA 301 Windows Applications for Business	3
	BUS 241 Principles of Accounting I or AC 305 Fundamentals of Accounting I	3
	BUS 242 Principles of Accounting II or AC 306 Fundamentals of Accounting II	3
	BUS 271 Business Statistics I or MTH 265 Elementary Statistics or GBA 305 Stat Methods of Business I	3
	BUS 272 Business Statistics II or GBA 306 Stat Methods of Business II	3
	BUS 263 Legal & Social Environment of Business or BUS 261 Business Law I or GBA 311 Legal Environment of Business	3
	Total Major Prerequisite Requirement Hours:	18
	Total General Education and Major Prerequisite Requirement Hours:	59

Professional Course Requirements

Courses are listed in the order they should be taken. All business majors must take a “pretest” in their first term at Athens State. The test is administered in MG 320 Organizational Communication. For students who completed BUS 215 or an equivalent course at another college, the test will be given in GBA 300 Business Research Skills [see below and “Assessment” in the College of Business General Information section]. All Health Care Management (HCM) majors must also take a HCM-specific “pretest” while they are enrolled in HCM 340 Introduction to Health Care Systems.

	Course	Hours
	MG 320 Organizational Communication (<i>MUST be taken 1st semester</i>) or BUS 215 Business Communications (Students who do not complete MG 320 Organizational Communication at Athens State are required to take GBA 300 Business Research Skills, a 1 hour course designed to familiarize students with business information sources and library research skills.)	3
	MG 302 Management Information Systems (<i>should be taken 1st semester</i>)	3
	MG 346 Principles of Management and Leadership (<i>should be taken 1st semester</i>) or BUS 275 Principles of Management	3
	EC 321 Money and Banking	3
	MG 303 Management Decision Support Systems	3
	MK 331 Marketing Principles or BUS 285 Principles of Marketing	3
	HCM 340 Introduction to Health Care Systems	3
	MG 350 Financial Management	3
	HCM 345 Management of Health Care Organizations	3
	MG 352 International Business or EC 320 International Economics and Trade	3
	HCM 355 Survey of Issues in Health Care Management	3
	HCM 356 Legal and Ethical Issues in Health Care Management	3
	HCM 445 Management of Health Care Financial Resources	3
	HCM 455 Health Care Management Internship	3
	MG 390 Operations Management	3
	GBA 307 Quantitative Business Analysis and HR Analytics	3
	HS 355 Health Policy in the U.S.	3
	HCM 451 Strategic Planning, Practice, and Marketing in Health Care	3
	HCM 460 Health Care Management Senior Seminar	3
	MG 420 Business Policy (<i>Capstone course: A final average of at least 70% must be achieved. Course should be taken final semester.</i>)	3
	MG 480 Seminar in Business (<i>Senior seminar: A final average of at least 70% must be achieved. Course should be taken final semester.</i>)	2
	Total Professional Requirement Hours:	62

Assessment Exam: All College of Business majors must earn an acceptable score on an assessment exam in MG 420 Business Policy containing questions dealing with the skill and competency areas around which the curriculum is based. Health Care Management majors should also complete a major-specific assessment exam in HCM 460 Health Care Management Senior Seminar containing questions dealing with Health Care Management skills and competencies included in the curriculum.

General Electives

	Elective hours as needed to meet minimum 124 hour requirement and all other general University requirements	3
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		Hours
	Total Minimum Hours Required for Completion of Health Care Management Major	124

HUMAN RESOURCE MANAGEMENT

The objective of the major in Human Resource Management is to provide students with a program of study that will prepare them for a variety of employment opportunities in the area of human resource management and provide an academic framework for future graduate study. The curriculum combines traditional business courses, specialized management courses, and related psychology courses.

Bachelor of Science – Human Resource Management

EACH STUDENT MUST ASSUME RESPONSIBILITY FOR KNOWING THE ACADEMIC REQUIREMENTS FOR THE DEGREE THAT IS BEING PURSUED.

Program components for the Bachelor of Science degree with a major in Human Resource Management:

Applicable General University Requirements

Students earning the Bachelor of Science (BS) degree with a major in Human Resource Management must satisfy all general University requirements and meet all financial obligations before a degree is awarded.

General Education Requirements

Area	Discipline/Course	Hours
I	Written Composition	6
II	Humanities/Fine Arts (12 hours total)	
	At least one fine arts course	3
	At least one literature course*	3
	Other courses in humanities or fine arts	6
III	Mathematics and Natural Sciences (11 hours total)	
	Finite math or the equivalent	3
	Natural sciences (lab-based)	8
IV	History/Behavioral and Social Sciences (12 hours total)	
	Two courses in economics	6
	At least one history course*	3
	Other course in history or behavioral/social science	3
	*Students must complete a 6 hour sequence in either Literature (Area II) or History (Area IV).	
	Total General Education Requirement Hours:	41

Major Prerequisite (Pre-Professional) Course Requirements (Area V)

	Discipline/Course	Hours
	CIS 146 Microcomputer Applications <u>or</u> ITE 301 Problem Solving with Computers <u>or</u> GBA 301 Windows Applications for Business	3
	BUS 241 Principles of Accounting I <u>or</u> AC 305 Fundamentals of Accounting I	3
	BUS 242 Principles of Accounting II <u>or</u> AC 306 Fundamentals of Accounting II	3
	BUS 271 Business Statistics I <u>or</u> MTH 265 Elementary Statistics <u>or</u> GBA 305 Stat Methods of Business I	3
	BUS 272 Business Statistics II <u>or</u> GBA 306 Stat Methods of Business II	3
	BUS 263 Legal & Social Environment of Business <u>or</u> BUS 261 Business Law I <u>or</u> GBA 311 Legal Environment of Business	3
	Total Major Prerequisite Requirement Hours:	18
	Total General Education and Major Prerequisite Requirement Hours:	59

Professional Course Requirements

Courses are listed in the order they should be taken. All business majors must take a “pretest” in their first term at Athens State. The test is administered in MG 320 Organizational Communication. For students who completed BUS 215 or an equivalent course at another college, the test will be given in GBA 300 Business Research Skills [see below and “Assessment” in the College of Business General Information section]. All Human Resource Management (HRM) majors must also take a HRM-specific “pretest” while they are enrolled in MG 349 Human Resource Management.

	Course	Hours
	MG 320 Organizational Communication (<i>MUST be taken 1st semester</i>) or BUS 215 Business Communications (Students who do not complete MG 320 Organizational Communication at Athens State are required to take GBA 300 Business Research Skills, a 1 hour course designed to familiarize students with business information sources and library research skills.)	3
	EC 348 Labor Economics	3
	MG 302 Management Information Systems (<i>should be taken 1st semester</i>)	3
	MG 346 Principles of Management and Leadership (<i>should be taken 1st semester</i>) or BUS 275 Principles of Management	3
	GBA 307 Quantitative Business Analysis and HR Analytics	3
	MG 349 Human Resources Management or BUS 276 Human Resource Management	3
	MG 350 Financial Management	3
	MK 331 Marketing Principles or BUS 285 Principles of Marketing	3
	MG 351 Labor/Management Relations	3
	MG 352 International Business or EC 320 International Economics and Trade	3
	MG 370 Performance Management in Organizations	3
	MG 375 Organizational Behavior and Teambuilding	3
	MG 390 Operations Management	3
	MG 410 Employment Law for Business	3
	MG 411 Compensation and Benefits	3
	MG 417 Management of Change	3
	MG 449 Advanced Human Resource Management	3
	MG 420 Business Policy (<i>Capstone course: A final average of at least 70% must be achieved. Course should be taken final semester.</i>)	3
	MG 480 Seminar in Business (<i>Senior seminar: A final average of at least 70% must be achieved. Course should be taken final semester.</i>)	2
	Two courses from the following: EC 321 Money and Banking GBA 314 Business Ethics PS 304 Drugs and Behavior PS 331 Social Psychology PS 335 Adult Psychology PS 368 Industrial and Personnel Psychology	6
	Total Professional Requirement Hours:	62

Assessment Exam: All College of Business majors must earn an acceptable score on an assessment exam in MG 420 Business Policy containing questions dealing with the skill and competency areas around which the curriculum is based. Human Resource Management majors should also complete a major-specific assessment exam in MG 449 Advanced Human Resource Management containing questions dealing with HR management skills and competencies included in the curriculum.

General Electives

	Elective hours as needed to meet minimum 124 hour requirement and all other general University requirements	3
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	Hours
Total Minimum Hours Required for Completion of Human Resource Management Major	124

INFORMATION ASSURANCE (IAM)

Information Assurance provides the measures that protect and defend information and information systems by ensuring their availability, integrity, authentication, confidentiality, and non-repudiation. These measures include providing for restoration of information systems by incorporating protection, detection, and reaction capabilities.

Career paths for those with an Information Assurance degree include; Management Information Security, Information Security Policy, Security Program Development, and Risk Management.

Bachelor of Science – Information Assurance

EACH STUDENT MUST ASSUME RESPONSIBILITY FOR KNOWING THE ACADEMIC REQUIREMENTS FOR THE DEGREE THAT IS BEING PURSUED

Program components for the Bachelor of Science degree with a major in Information Assurance:

Applicable General University Requirements

Students earning the Bachelor of Science (BS) degree with a major in Information Assurance must satisfy all general University requirements and meet all financial obligations before a degree is awarded.

General Education Requirements

Area	Discipline/Course	Hours
I	Written Composition	6
II	Humanities/Fine Arts (12 hours total)	
	At least one fine arts course	3
	At least one literature course*	3
	Other courses in humanities or fine arts	6
III	Mathematics and Natural Sciences (11 hours total)	
	Finite math or the equivalent	3
	Natural sciences (lab-based)	8
IV	History/Behavioral and Social Sciences (12 hours total)	
	Two courses in economics	6
	At least one history course*	3
	Other course in history or behavioral/social science	3
	*Students must complete a 6 hour sequence in either Literature (Area II) or History (Area IV).	
	Total General Education Requirement Hours:	41

Major Prerequisite (Pre-Professional) Course Requirements (Area V)

	Discipline/Course	Hours
	CIS 146 Microcomputer Applications or ITE 301 Problem Solving with Computers or GBA 301 Windows Applications for Business	3
	BUS 241 Principles of Accounting I or AC 305 Fundamentals of Accounting I	3
	BUS 242 Principles of Accounting II or AC 306 Fundamentals of Accounting II	3
	BUS 271 Business Statistics I or MTH 265 Elementary Statistics or GBA 305 Stat Methods of Business I	3
	BUS 272 Business Statistics II or GBA 306 Stat Methods of Business II	3
	BUS 263 Legal & Social Environment of Business or BUS 261 Business Law I or GBA 311 Legal Environment of Business	3
	Total Major Prerequisite Requirement Hours:	18
	Total General Education and Major Prerequisite Requirement Hours:	59

Professional Course Requirements

Courses are listed in the order they should be taken. All business majors must take a “pretest” in their first term at Athens State. The test is administered in MG 320 Organizational Communication. For students who completed BUS 215 or an equivalent course at another college, the test will be given in GBA 300 Business Research Skills [see below and “Assessment” in the College of Business General Information section]. All Information Assurance (IA) majors must also take an IA-specific “pretest” while they are enrolled in IAM 409 Management of Information Assurance.

	Core Courses	Hours
	MG 320 Organizational Communication (<i>MUST be taken 1st semester</i>) or BUS 215 Business Communications (Students who do not complete MG 320 Organizational Communication at Athens State are required to take GBA 300 Business Research Skills, a 1 hour course designed to familiarize students with business information sources and library research skills.)	3
	MG 302 Management Information Systems (<i>should be taken in 1st semester</i>)	3
	MG 346 Principles of Management and Leadership (<i>should be taken 1st semester</i>) or BUS 275 Principles of Management	3
	MK 331 Marketing Principles or BUS 285 Principles of Marketing	3
	IAM 409 Management of Information Assurance	3
	MG 350 Financial Management	3
	MG 390 Operations Management	3
	IAM 410 Information Assurance Administration and Operations Management	3
	IAM 411 Information Assurance Strategic Management	3
	IAM 412 Management of Business Contingency and Resilience Planning	3
	IAM 413 Information Assurance Systems and Product Acquisition	3
	MG 352 International Business or EC 320 International Economics and Trade	3
	IAM 414 Information Assurance Government (<i>CAPSTONE</i>)	3
	MG 420 Business Policy (<i>Capstone course: A final average of at least 70% must be achieved. Course should be taken final semester.</i>)	3
	MG 480 Seminar in Business (<i>Senior seminar: A final average of at least 70% must be achieved. Course should be taken final semester.</i>)	2
	Total Professional Requirement Hours:	44

Assessment Exam: All College of Business majors must earn an acceptable score on an assessment exam in MG 420 Business Policy containing questions dealing with the skill and competency areas around which the curriculum is based. Information Assurance majors should also complete a major-specific assessment exam in IAM 414 Information Assurance Governance (Capstone) containing questions dealing with Information Assurance skills and competencies included in the curriculum.

Minor (Required)

Please note: Many courses required for minors are not offered every semester. Therefore, minor courses should be taken when available instead of waiting until a later semester.

	Course	Hours
	Required Courses for Minor (18 hours minimum) ONE OF THE FOLLOWING MINORS IS REQUIRED: Enterprise Systems Management; Information Systems Management; Computer Science; Computer Networking; Information Technology	18
	Total Minor Requirement Hours:	18

General Electives

	Elective hours as needed to meet minimum 124 hour requirement and all other general University requirements	3
	Total Minimum Hours Required for Completion of Information Assurance Major	124

LOGISTICS AND SUPPLY CHAIN MANAGEMENT (LSM)

Students will learn the most reliable and cost-effective ways to source services and materials, construct and manufacture products, orchestrate inventory, and move products to customers, as well as basic strategies and techniques for collaborating with supply chain partners for overall supply chain optimization. Businesses today are increasingly global and the innovations in information systems/information technology are reshaping manufacturing, transportation, inventory control, customer relationship management, supply chain management, and planning/forecasting demand for product and services. The program includes the integration of operations involving the movement of raw materials for production to ultimately providing finished goods to consumers across the globe.

Bachelor of Science - Logistics and Supply Chain Management

EACH STUDENT MUST ASSUME RESPONSIBILITY FOR KNOWING THE ACADEMIC REQUIREMENTS FOR THE DEGREE THAT IS BEING PURSUED.

Program components for the Bachelor of Science degree with a major in Logistics and Supply Chain Management:

Applicable General University Requirements

Students earning the Bachelor of Science (BS) degree with a major in Logistics and Supply Chain Management must satisfy all general University requirements and meet all financial obligations before a degree is awarded.

General Education Requirements

Area	Discipline/Course	Hours
I	Written Composition	6
II	Humanities/Fine Arts (12 hours total)	
	At least one fine arts course	3
	At least one literature course*	3
	Other courses in humanities or fine arts	6
III	Mathematics and Natural Sciences (11 hours total)	
	Finite math or the equivalent	3
	Natural sciences (lab-based)	8
IV	History/Behavioral and Social Sciences (12 hours total)	
	Two courses in economics	6
	At least one history course*	3
	Other course in history or behavioral/social science	3
	*Students must complete a 6 hour sequence in either Literature (Area II) or History (Area IV).	
	Total General Education Requirement Hours:	41

Major Prerequisite (Pre-Professional) Course Requirements (Area V)

	Discipline/Course	Hours
	CIS 146 Microcomputer Applications or ITE 301 Problem Solving with Computers or GBA 301 Windows Applications for Business	3
	BUS 241 Principles of Accounting I or AC 305 Fundamentals of Accounting I	3
	BUS 242 Principles of Accounting II or AC 306 Fundamentals of Accounting II	3
	BUS 271 Business Statistics I or MTH 265 Elementary Statistics or GBA 305 Stat Methods of Business I	3
	BUS 272 Business Statistics II or GBA 306 Stat Methods of Business II	3
	BUS 263 Legal & Social Environment of Business or BUS 261 Business Law I or GBA 311 Legal Environment of Business	3
	Total Major Prerequisite Requirement Hours:	18
	Total General Education and Major Prerequisite Requirement Hours:	59

Professional Course Requirements

Courses are listed in the order they should be taken. All business majors must take a “pretest” in their first term at Athens State. The test is administered in MG 320 Organizational Communication. For students who completed BUS 215 or an equivalent course at another college, the test will be given in GBA 300 Business Research Skills [see below and “Assessment” in the College of Business General Information section]. All Logistics and Supply Chain Management (LSM) majors must also take a LSM-specific “pretest” while they are enrolled in LSM 301 Introduction to Logistics and Supply Chain Management.

	Course	Hours
	MG 320 Organizational Communication (<i>MUST be taken 1st semester</i>) or BUS 215 Business Communications (Students who do not complete MG 320 Organizational Communication at Athens State are required to take GBA 300 Business Research Skills, a 1 hour course designed to familiarize students with business information sources and library research skills.)	3
	MG 302 Management Information Systems (<i>should be taken 1st semester</i>)	3
	MG 346 Principles of Management and Leadership (<i>should be taken 1st semester</i>) or BUS 275 Principles of Management	3
	MK 331 Marketing Principles or BUS 285 Principles of Marketing	3
	LSM 300 Enterprise Systems and Business Processes	3
	LSM 353 Project Management	3
	MG 303 Management Decision Support Systems	3
	MG 350 Financial Management	3
	ACM 394 Introduction to Acquisition & Contract Management	3
	LSM 301 Introduction to Logistics and Supply Chain Management	3
	LSM 320 Logistics and Distribution	3
	MG 352 International Business OR EC 320 International Economics and Trade	3
	LSM 330 Logistics & Supply Chain Mgmt. in the Global Environment	3
	MG 390 Operations Management	3
	MG 417 Management of Change	3
	Electives (selected from ACM, ESM, ISM, LSM, or MK courses)	6
	LSM 401 Logistics and Supply Chain Integration Techniques	3
	LSM 410 Logistics and Supply Chain Strategy	3
	MG 420 Business Policy (<i>Capstone course: A final average of at least 70% must be achieved. Course should be taken final semester.</i>)	3
	MG 480 Seminar in Business (<i>Senior seminar: A final average of at least 70% must be achieved. Course should be taken final semester.</i>)	2
	Total Professional Requirement Hours:	62

Assessment Exam: All College of Business majors must earn an acceptable score on an assessment exam in MG 420 Business Policy containing questions dealing with the skill and competency areas around which the curriculum is based. Logistics and Supply Chain Management majors should also complete a major-specific assessment exam in LSM 410 Logistics and Supply Chain Strategy containing questions dealing with Logistics and Supply Chain Management skills and competencies included in the curriculum.

General Electives

	Elective hours as needed to meet minimum 124 hour requirement and all other general University requirements	3
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		Hours
	Total Minimum Hours Required for Completion of Logistics and Supply Chain Management Major	124

MANAGEMENT (MG)

The objective of the major in management is to provide students with a comprehensive business education, which will prepare them to enter managerial employment or to assist in the development of individuals who hold those positions. In addition, this major provides an academic framework for future graduate study. Management encompasses the traditional business curriculum which includes coursework in accounting, finance, management, marketing, management information systems, global business, strategic management, and production theories/concepts.

Management majors who wish to pursue a specialized area of study as a part of a management major may elect to complete the "Management with Minor" major. Minors are available in the following areas: Accounting, Acquisition & Contract Management, Aviation Management, Enterprise Systems Management, Finance, Forensic Accounting, Health Care Management, Human Resource Management, Information Assurance Management, Information Systems Management, International Business, Logistics and Supply Chain Management, Marketing, Operations Management, Project Management, and Small Business/Entrepreneurship. In addition to these minors, a student may earn a Tailored Minor requiring 18 hours of advisor-approved coursework in an appropriate academic or professional area. NOTE: Please be aware that course work for all of the minors may not be offered every semester, in all formats, or at all sites.

Bachelor of Science – Management (no minor)

EACH STUDENT MUST ASSUME RESPONSIBILITY FOR KNOWING THE ACADEMIC REQUIREMENTS FOR THE DEGREE THAT IS BEING PURSUED.

Program components for the Bachelor of Science degree with a major in Management (no minor):

Applicable General University Requirements

Students earning the Bachelor of Science (BS) degree with a major in Management (no minor) must satisfy all general University requirements and meet all financial obligations before a degree is awarded.

General Education Requirements

Area	Discipline/Course	Hours
I	Written Composition	6
II	Humanities/Fine Arts (12 hours total)	
	At least one fine arts course	3
	At least one literature course*	3
	Other courses in humanities or fine arts	6
III	Mathematics and Natural Sciences (11 hours total)	
	Finite math or the equivalent	3
	Natural sciences (lab-based)	8
IV	History/Behavioral and Social Sciences (12 hours total)	
	Two courses in economics	6
	At least one history course*	3
	Other course in history or behavioral/social science	3
	*Students must complete a 6 hour sequence in either Literature (Area II) or History (Area IV).	
	Total General Education Requirement Hours:	41

Major Prerequisite (Pre-Professional) Course Requirements (Area V)

	Discipline/Course	Hours
	CIS 146 Microcomputer Applications or ITE 301 Problem Solving with Computers or GBA 301 Windows Applications for Business	3
	BUS 241 Principles of Accounting I or AC 305 Fundamentals of Accounting I	3
	BUS 242 Principles of Accounting II or AC 306 Fundamentals of Accounting II	3
	BUS 271 Business Statistics I or MTH 265 Elementary Statistics or GBA 305 Stat Methods of Business I	3
	BUS 272 Business Statistics II or GBA 306 Stat Methods of Business II	3
	BUS 263 Legal & Social Environment of Business or BUS 261 Business Law I or GBA 311 Legal Environment of Business	3
	Total Major Prerequisite Requirement Hours:	18
	Total General Education and Major Prerequisite Requirement Hours:	59

Professional Course Requirements

Courses are listed in the order they should be taken. All business majors must take a “pretest” in their first term at Athens State. The test is administered in MG 320 Organizational Communication. For students who completed BUS 215 or an equivalent course at another college, the test will be given in GBA 300 Business Research Skills [see below and “Assessment” in the College of Business General Information section].

	Course	Hours
	MG 320 Organizational Communication (<i>MUST be taken 1st semester</i>) or BUS 215 Business Communications (Students who do not complete MG 320 Organizational Communication at Athens State are required to take GBA 300 Business Research Skills, a 1 hour course designed to familiarize students with business information sources and library research skills.)	3
	MG 302 Management Information Systems (<i>should be taken 1st semester</i>)	3
	MG 346 Principles of Management and Leadership (<i>should be taken 1st semester</i>) or BUS 275 Principles of Management	3
	AC 315 Managerial Accounting	3
	EC 321 Money and Banking	3
	MG 303 Management Decision Support Systems	3
	MG 349 Human Resources Management or BUS 276 Human Resource Management	3
	MG 350 Financial Management	3
	MK 331 Marketing Principles or BUS 285 Principles of Marketing	3
	GBA 314 Business Ethics	3
	MG 351 Labor/Management Relations	3
	MG 352 International Business or EC 320 International Economics and Trade	3
	MG 353 Project Management	3
	MG 375 Organizational Behavior and Teambuilding	3
	MG 390 Operations Management	3
	MG 417 Management of Change	3
	MG 420 Business Policy (<i>Capstone course: A final average of at least 70% must be achieved. Course should be taken final semester.</i>)	3
	MG 480 Seminar in Business (<i>Senior seminar: A final average of at least 70% must be achieved. Course should be taken final semester.</i>)	2
	Total Professional Requirement Hours:	53

Assessment Exam: All College of Business majors must earn an acceptable score on an assessment exam in MG 420 Business Policy containing questions dealing with the skill and competency areas around which the curriculum is based.

General Electives

	Elective hours as needed to meet minimum 124 hour requirement and all other general University requirements	12

		Hours
	Total Minimum Hours Required for Completion of Management Major (no minor)	124

Bachelor of Science – Management with Minor

EACH STUDENT MUST ASSUME RESPONSIBILITY FOR KNOWING THE ACADEMIC REQUIREMENTS FOR THE DEGREE THAT IS BEING PURSUED.

Program components for the Bachelor of Science degree in Management with Minor:

Applicable General University Requirements

Students earning the Bachelor of Science (BS) degree with a major in Management with Minor must satisfy all general University requirements and meet all financial obligations before a degree is awarded.

General Education Requirements

Area	Discipline/Course	Hours
I	Written Composition	6
II	Humanities/Fine Arts (12 hours total)	
	At least one fine arts course	3
	At least one literature course*	3
	Other courses in humanities or fine arts	6
III	Mathematics and Natural Sciences (11 hours total)	
	Finite math or the equivalent	3
	Natural sciences (lab-based)	8
IV	History/Behavioral and Social Sciences (12 hours total)	
	Two courses in economics	6
	At least one history course*	3
	Other course in history or behavioral/social science	3
	*Students must complete a 6 hour sequence in either Literature (Area II) or History (Area IV).	
	Total General Education Requirement Hours:	41

Major Prerequisite (Pre-Professional) Course Requirements (Area V)

	Discipline/Course	Hours
	CIS 146 Microcomputer Applications <u>or</u> ITE 301 Problem Solving with Computers <u>or</u> GBA 301 Windows Applications for Business	3
	BUS 241 Principles of Accounting I <u>or</u> AC 305 Fundamentals of Accounting I	3
	BUS 242 Principles of Accounting II <u>or</u> AC 306 Fundamentals of Accounting II	3
	BUS 271 Business Statistics I <u>or</u> MTH 265 Elementary Statistics <u>or</u> GBA 305 Stat Methods of Business I	3
	BUS 272 Business Statistics II <u>or</u> GBA 306 Stat Methods of Business II	3
	BUS 263 Legal & Social Environment of Business <u>or</u> BUS 261 Business Law I <u>or</u> GBA 311 Legal Environment of Business	3
	Total Major Prerequisite Requirement Hours:	18
	Total General Education and Major Prerequisite Requirement Hours:	59

Professional Course Requirements

Courses are listed in the order they should be taken. All business majors must take a “pretest” in their first term at Athens State. The test is administered in MG 320 Organizational Communication. For students who completed BUS 215 or an equivalent course at another college, the test will be given in GBA 300 Business Research Skills [see below and “Assessment” in the College of Business General Information section].

	Management Core Courses	Hours
	MG 320 Organizational Communication (<i>MUST be taken 1st semester</i>) or BUS 215 Business Communications (Students who do not complete MG 320 Organizational Communication at Athens State are required to take GBA 300 Business Research Skills, a 1 hour course designed to familiarize students with business information sources and library research skills.)	3
	MG 302 Management Information Systems (<i>should be taken 1st semester</i>)	3
	MG 346 Principles of Management and Leadership (<i>should be taken 1st semester</i>) or BUS 275 Principles of Management	3
	AC 315 Managerial Accounting	3
	EC 321 Money and Banking	3
	MG 303 Management Decision Support Systems	3
	MK 331 Marketing Principles or BUS 285 Principles of Marketing	3
	MG 350 Financial Management	3
	MG 352 International Business or EC 320 International Economics and Trade	3
	MG 390 Operations Management	3
	MG 420 Business Policy (<i>Capstone course: A final average of at least 70% must be achieved. Course should be taken final semester.</i>)	3
	MG 480 Seminar in Business (<i>Senior seminar: A final average of at least 70% must be achieved. Course should be taken final semester.</i>)	2
	Total Professional Requirement Hours:	35

Assessment Exam: All College of Business majors must earn an acceptable score on an assessment exam in MG 420 Business Policy containing questions dealing with the skill and competency areas around which the curriculum is based.

Minor (Required)

Please note: Many courses required for minors are not offered every semester. Therefore, minor courses should be taken when available instead of waiting until a later semester.

	Course	Hours
	Required Courses for Minor (minimum 18 hours)	18
	College of Business Minor options:	
	Acquisition & Contract Management Information Systems Management	
	Aviation Management International Business	
	Enterprise Systems Management Logistics and Supply Chain Management	
	Finance Marketing	
	Health Care Management Operations Management	
	Human Resource Management Project Management	
	Information Assurance Management Small Business/Entrepreneurship	
		Tailored Business Minor (must be approved by advisor)
	Total Minor Requirement Hours:	18

General Electives

	Elective hours as needed to meet minimum 124 hour requirement and all other general University requirements	12
	Total Minimum Hours Required for Completion of Management Major with Minor	124

MANAGEMENT OF TECHNOLOGY

The objective of the major in Management of Technology (MOT) is to provide students with a comprehensive business education which will prepare them to enter managerial employment, advance within the management field, or to assist in the development of individuals who hold those positions. In addition, it provides an academic framework for future graduate study. The major encompasses the traditional business curriculum which includes coursework in accounting, finance, management, management information systems, global business, strategic management, and production theories and concepts, marketing and technology management.

Management of Technology majors who wish to pursue specialized study as a part of the MOT major may elect to complete the "Management of Technology Major with Minor." Minors are available in the following areas: Accounting, Acquisition & Contract Management, Aviation Management, Enterprise Systems Management, Finance, Forensic Accounting, Health Care Management, Human Resource Management, Information Assurance Management, Information Systems Management, International Business, Logistics and Supply Chain Management, Marketing, Operations Management, Project Management, and Small Business/Entrepreneurship. In addition to these minors, a student may earn a Tailored Minor requiring 18 hours of advisor-approved coursework in an appropriate academic or professional area. NOTE: Please be aware that course work for all of the minors may not be offered every semester, in all formats, or at all sites.

Bachelor of Science - Management of Technology (no minor)

EACH STUDENT MUST ASSUME RESPONSIBILITY FOR KNOWING THE ACADEMIC REQUIREMENTS FOR THE DEGREE THAT IS BEING PURSUED.

Program components for the Bachelor of Science degree with a major in Management of Technology (no minor):

Applicable General University Requirements

Students earning the Bachelor of Science (BS) degree with a major in Management of Technology (no minor) must satisfy all general University requirements and meet all financial obligations before a degree is awarded.

General Education Requirements

Area	Discipline/Course	Hours
I	Written Composition	6
II	Humanities/Fine Arts (12 hours total)	
	At least one fine arts course	3
	At least one literature course*	3
	Other courses in humanities or fine arts	6
III	Mathematics and Natural Sciences (11 hours total)	
	Finite math or the equivalent	3
	Natural sciences (lab-based)	8
IV	History/Behavioral and Social Sciences (12 hours total)	
	Two courses in economics	6
	At least one history course*	3
	Other course in history or behavioral/social science	3
	*Students must complete a 6 hour sequence in either Literature (Area II) or History (Area IV).	
	Total General Education Requirement Hours:	41

Major Prerequisite (Pre-Professional) Course Requirements (Area V)

	Discipline/Course	Hours
	CIS 146 Microcomputer Applications <u>or</u> ITE 301 Problem Solving with Computers <u>or</u> GBA 301 Windows Applications for Business	3
	BUS 241 Principles of Accounting I <u>or</u> AC 305 Fundamentals of Accounting I	3
	BUS 242 Principles of Accounting II <u>or</u> AC 306 Fundamentals of Accounting II	3
	BUS 271 Business Statistics I <u>or</u> MTH 265 Elementary Statistics <u>or</u> GBA 305 Stat Methods of Business I	3
	BUS 272 Business Statistics II <u>or</u> GBA 306 Stat Methods of Business II	3
	BUS 263 Legal & Social Environment of Business <u>or</u> BUS 261 Business Law I <u>or</u> GBA 311 Legal Environment of Business	3
	Note: ADP 301 is required for students that will be using prior learning credit to satisfy requirements for their MOT major	
	Total Major Prerequisite Requirement Hours:	18
	Total General Education and Major Prerequisite Requirement Hours:	59

Professional Course Requirements

Courses are listed in the order they should be taken. All business majors must take a “pretest” in their first term at Athens State. The test is administered in MG 320 Organizational Communication. For students who completed BUS 215 or an equivalent course at another college, the test will be given in GBA 300 Business Research Skills [see below and “Assessment” in the College of Business General Information section]. All Management of Technology majors must also take a management of technology-specific “pretest” while they are enrolled in MG 418 Management of Technology.

	Management of Technology Core Courses	Hours
	MG 320 Organizational Communication (<i>MUST be taken 1st semester</i>) <u>or</u> BUS 215 Business Communications (Students who do not complete MG 320 Organizational Communication at Athens State are required to take GBA 300 Business Research Skills, a 1 hour course designed to familiarize students with business information sources and library research skills.)	3
	MG 302 Management Information Systems (<i>should be taken 1st semester</i>)	3
	MG 303 Management Decision Support Systems	3
	MG 346 Principles of Management and Leadership (<i>should be taken 1st semester</i>) <u>or</u> BUS 275 Principles of Management	3
	MG 350 Financial Management	3
	MG 353 Project Management	3
	MK 331 Marketing Principles <u>or</u> BUS 285 Principles of Marketing	3
	MG 352 International Business <u>or</u> EC 320 International Economics and Trade	3
	MG 415 Technical Risk Management	3
	MG 390 Operations Management	3
	MG 418 Management of Technology	3
	MG 419 Technology Transfer and Commercialization	3
	MG 420 Business Policy (<i>Capstone course: A final average of at least 70% must be achieved. Course should be taken final semester.</i>)	3
	MG 480 Seminar in Business (<i>Senior seminar: A final average of at least 70% must be achieved. Course should be taken final semester.</i>)	2
	Total Professional Requirement Hours:	41

Assessment Exam: All College of Business majors must earn an acceptable score on an assessment exam in MG 420 Business Policy containing questions dealing with the skill and competency areas around which the curriculum is based. Management of Technology majors should also complete a major-specific assessment exam in MG 419 Technology Transfer and Commercialization containing questions dealing with management of technology and risk assessment skills and competencies included in the curriculum.

General Electives

	Elective hours as needed to meet minimum 124 hour requirement and all other general University requirements (ADP 301 required for students that will be using prior learning credit to satisfy requirements for their MOT major)	24

		Hours
	Total Minimum Hours Required for Completion of Management of Technology Major (no minor)	124

Bachelor of Science - Management of Technology with Minor

EACH STUDENT MUST ASSUME RESPONSIBILITY FOR KNOWING THE ACADEMIC REQUIREMENTS FOR THE DEGREE THAT IS BEING PURSUED.

Program components for the Bachelor of Science degree with a major in Management of Technology with minor:

Applicable General University Requirements

Students earning the Bachelor of Science (BS) degree with a major in Management of Technology with Minor must satisfy all general University requirements and meet all financial obligations before a degree is awarded.

General Education Requirements

Area	Discipline/Course	Hours
I	Written Composition	6
II	Humanities/Fine Arts (12 hours total)	
	At least one fine arts course	3
	At least one literature course*	3
	Other courses in humanities or fine arts	6
III	Mathematics and Natural Sciences (11 hours total)	
	Finite math or the equivalent	3
	Natural sciences (lab-based)	8
IV	History/Behavioral and Social Sciences (12 hours total)	
	Two courses in economics	6
	At least one history course*	3
	Other course in history or behavioral/social science	3
	*Students must complete a 6 hour sequence in either Literature (Area II) or History (Area IV).	
	Total General Education Requirement Hours:	41

Major Prerequisite (Pre-Professional) Course Requirements (Area V)

	Discipline/Course	Hours
	CIS 146 Microcomputer Applications or ITE 301 Problem Solving with Computers or GBA 301 Windows Applications for Business	3
	BUS 241 Principles of Accounting I or AC 305 Fundamentals of Accounting I	3
	BUS 242 Principles of Accounting II or AC 306 Fundamentals of Accounting II	3
	BUS 271 Business Statistics I or MTH 265 Elementary Statistics or GBA 305 Stat Methods of Business I	3
	BUS 272 Business Statistics II or GBA 306 Stat Methods of Business II	3
	BUS 263 Legal & Social Environment of Business or BUS 261 Business Law I or GBA 311 Legal Environment of Business	3
	Note: ADP 301 is required for students that will be using prior learning credit to satisfy requirements for their MOT major	
	Total Major Prerequisite Requirement Hours:	18
	Total General Education and Major Prerequisite Requirement Hours:	59

Professional Course Requirements

Courses are listed in the order they should be taken. All business majors must take a “pretest” in their first term at Athens State. The test is administered in MG 320 Organizational Communication. For students who completed BUS 215 or an equivalent course at another college, the test will be given in GBA 300 Business Research Skills [see below and “Assessment” in the College of Business General Information section]. All Management of Technology majors must also take a management of technology-specific “pretest” while they are enrolled in MG 418 Management of Technology.

	Management of Technology Core Courses	Hours
	MG 320 Organizational Communication (<i>MUST be taken 1st semester</i>) or BUS 215 Business Communications (Students who do not complete MG 320 Organizational Communication at Athens State are required to take GBA 300 Business Research Skills, a 1 hour course designed to familiarize students with business information sources and library research skills.)	3
	MG 302 Management Information Systems (<i>should be taken 1st semester</i>)	3
	MG 346 Principles of Management and Leadership (<i>should be taken 1st semester</i>) or BUS 275 Principles of Management	3
	MG 350 Financial Management	3
	MK 331 Marketing Principles or BUS 285 Principles of Marketing	3
	MG 352 International Business or EC 320 International Economics and Trade	3
	MG 415 Technical Risk Management	3
	MG 390 Operations Management (Aviation Management minors may substitute MG 474)	3
	MG 418 Management of Technology	3
	MG 419 Technology Transfer and Commercialization	3
	MG 420 Business Policy (<i>Capstone course: A final average of at least 70% must be achieved. Course should be taken final semester.</i>)	3
	MG 480 Seminar in Business (<i>Senior seminar: A final average of at least 70% must be achieved. Course should be taken final semester.</i>)	2
	Total Professional Requirement Hours:	35

Assessment Exam: All College of Business majors must earn an acceptable score on an assessment exam in MG 420 Business Policy containing questions dealing with the skill and competency areas around which the curriculum is based. Management of Technology majors should also complete a major-specific assessment exam in MG 419 Technology Transfer and Commercialization containing questions dealing with management of technology and risk assessment skills and competencies included in the curriculum.

Minor (Required)

Please note: Many courses required for minors are not offered every semester. Therefore, minor courses should be taken when available instead of waiting until a later semester.

	Course	Hours
	Required Courses for Minor (minimum 18 hours)	18
	College of Business Minor options:	
	Acquisition & Contract Management	Information Systems Management
	Aviation Management	International Business
	Enterprise Systems Management	Logistics and Supply Chain Management
	Finance	Marketing
	Health Care Management	Operations Management
	Human Resource Management	Project Management
	Information Assurance Management	Small Business/Entrepreneurship
		Tailored Business Minor (must be approved by advisor)
	Total Minor Requirement Hours:	18

General Electives

	Elective hours as needed to meet minimum 124 hour requirement and all other general University requirements (ADP 301 required for students that will be using prior learning credit to satisfy requirements for their MOT major)	12

		Hours
	Total Minimum Hours Required for Completion of Management of Technology Major with Minor	124

College of Business Certificate Programs

The College of Business at Athens State University offers the following specialized certificates. **A grade of “C” or better must be achieved on all required courses.**

Certificate in Accounting

	Course	Hours
	AC 305 Fundamentals of Accounting I	3
	AC 306 Fundamentals of Accounting II	3
	AC 315 Managerial Accounting	3
	AC 321 Intermediate Accounting I	3
	AC 322 Intermediate Accounting II	3
	Total Required Hours:	15

Certificate in Acquisition and Contract Management

	Course	Hours
	ACM 394 Introduction to Acquisition and Contract Management	3
	ACM 395 Acquisition and Contract Management Pricing	3
	ACM 396 Acquisition and Contract Management Administration	3
	ACM 397 Acquisition and Contract Management Negotiations	3
	ACM 398 Government Contract Law	3
	Total Required Hours:	15

Certificate in Aviation Management

	Course	Hours
	MG 470 Introduction to Aviation Management	3
	MG 471 Aviation Law	3
	MG 472 Aviation Safety and Security Management	3
	MG 474 General Aviation Management	3
	MG 476 Federal Aviation Regulations Management	3
	Total Required Hours:	15

Certificate in Human Resource Management

	Course	Hours
	MG 349 Human Resources Management Note: <i>If a student is a current HR professional or has at least one year experience in HR, then a second course from the elective list may be substituted for MG 349 through the University Curriculum Adjustment process to best meet career objectives in targeted HR positions.</i>	3
	MG 410 Employment Law for Business	3
	MG 411 Compensation and Benefits	3
	MG 449 Advanced Human Resource Management	3
	One course from the following: MG 351 Labor/Management Relations MG 370 Performance Management in Organizations MG 450 Strategic HR Competencies and Professional Certification	3
	Total Required Hours:	15

Certificate in Logistics and Supply Chain Management

	Course	Hours
	LSM 301 Introduction to Logistics and Supply Chain Management	3
	LSM 320 Logistics and Distribution	3
	LSM 330 Logistics and SCM in the Global Environment	3
	LSM 401 Logistics and Supply Chain Integration Techniques	3
	LSM 410 Logistics and Supply Chain Strategy	3
	Total Required Hours:	15

Certificate in Management of Technology

	Course	Hours
	MG 353 Project Management	3
	MG 415 Technical Risk Management	3
	MG 417 Management of Change	3
	MG 418 Management of Technology	3
	MG 419 Technology Transfer and Commercialization	3
	Total Required Hours:	15

Certificate in Marketing

	Course	Hours
	MK 331 Marketing Principles <u>or</u> BUS 285 Principles of Marketing	3
	MK 335 Integrated Marketing Communications	3
	MK 337 Digital Marketing	3
	MK 431 Marketing Research	3
	MK 433 Marketing Strategies and Policies	3
	Total Required Hours:	15

Certificate in Project Management

	Course	Hours
	MG 353 Project Management	3
	MG 357 Project Detailed Scheduling and Planning	3
	MG 358 Project Initiation and Scope Management	3
	MG 405 Project Cost Control and Earned Value Management	3
	MG 413 Project Communication, Management and Leadership	3
	Total Required Hours:	15

SAP Student Achievement Recognition Certificate

	Course	Hours
	ESM 300 Enterprise Systems & Business Processes	3
	Complete two of the following: ESM 320 Human Capital Management Systems ESM 330 Accounting Information Systems ESM 410 Business Intelligence Systems ESM 420 Enterprise Systems Development ESM 425 Enterprise Systems Configuration	6
	Total Required Hours:	9