

**Athens State University Board of Trustees  
Conflict of Interest Disclosure Form**

In accordance with Article II, Section III, item b. of the Athens State University By-Laws, trustees shall avoid conflicts of interest with the University. Specifically, Trustees should not:

Knowingly participate in discussions or decision-making regarding any item in which the Trustee or his/her family has a personal financial interest.

Advocate or attempt to influence the employment of any of their family members.

Condition any actual or potential business relationship with the Board, the University, or any of its related foundations or associations on a charitable gift or contribution.

Seek or accept personal gifts or special favors from individuals or entities that provide, or seek to provide, services or supplies to the Board, the University, or any of its related foundations or associations, except as those allowed by law.

Use the authority, title, influence, or prestige of his or her position to solicit or influence the award of business to obtain a private financial, social, or political benefit, special privilege, or unique advantage for the Trustee or his family.

Engage in any other activity that a reasonable person would expect to impair the independent judgment of a Trustee in the performance of his or her public duties.

The listing set forth above is not exclusive, and Trustees are expected to discern situations in which their conduct might create a conflict of interest in other respects or contexts. In the event of any potential or actual conflict of interest, such Trustee shall fully and publicly disclose said interest and shall not participate in the discussion, debate, or voting associated with the matter. Disclosure of any situation or circumstances in doubt should be made in order to protect the Trustee and the University. Any such disclosure shall be duly noted in the minutes of the meeting of the Board of Trustees, or its committee at which such disclosure shall be made. The Board of Trustees or any duly charged committee thereof, has the responsibility for ensuring the disclosures required by the subsection, and for enforcing the required non-participation.

\_\_\_\_\_  
Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date