Alternative Text Request

Please request Alt-Text conversions with at least 6 weeks notice and schedule an appointment to provide proof-of-purchase of textbooks. Formats such as Braille, Braille music, and Tactile Formats require 12 working weeks to complete. We cannot guarantee that we will fulfill all last-minute requests, but we will make a good-faith effort to fulfill the request.

Today’s Date: ____________________________________________

Student Name: __________________________________________

Semester Needed: _________________________________________

Format Needed: __________________________________________

Title: ___________________________________________________

Author: _________________________________________________

Publisher: ______________________________________________

Edition: _________________________________________________

ISBN #: ________________________________________________

Instructor: ______________________________________________

Course Number: _________________________________________

Please return form via:
Mail: Athens State University
     300 N. Beaty Street
     Athens, AL 35611
Fax: 256-233-8143
E-mail: Disability.Services@athens.edu
In person: Sandridge Student Center
          Upper Level

09/13