

Academic Affairs Committee Minutes September 11, 2018

1. Minutes of the F2F Meeting for the Academic Affairs Meeting held on the **09/11/2018**.
Three topics discussed were:
 - a. The selection of a Chair and Records Keeper
 - b. The format to conduct Academic Affairs Committee meetings (On-line or F2F)
 - c. The tasking to Academic Affairs Committee to Review:
 - Academic Honors and Awards
 - Repetition of Courses
 - Standards of Academic Performance
 - Narrations related to policies under review - Academic Affairs // *Request from the Provost's Office to revise the following policies (received on **6/14/2018**): Repetition of Courses and Standards of Academic Performance
 - Athens State University Grading System

2. Members of the Academic Affairs Committee and Status for **09/11/2018** session:
 - a. Debra Baird - Absent
 - b. LaDoris Baugh - Present
 - c. Larry Covick - Present
 - d. Wendy Cowan - Absent
 - e. Finee Downing - Present
 - f. Rosemary Hodges - Present
 - g. Harry Joiner - Absent
 - h. Bryan Kennedy - Absent
 - i. Tony Moyers - Present
 - j. Lisa Rich - Present
 - k. Charles Roberts - Present - Chair
 - l. Sun Yong Song - Present
 - m. Robert White - Present
 - n. Jennifer Williams - Present

3. The first order of Business brought to the committee was: **The selection of a Chair and Records Keeper.**
 - a. LaDoris Baugh nominated Charles Roberts// the motion was seconded by Lisa Rich.
 - b. Larry Covick made a motion to closed nominations and was seconded Finee Downing. All members present voted to close nominations.
 - c. Charles Roberts was elected by all members present to be Chair and Records Keeper for Academic Affairs Committee

4. The second order of Business was: **The format to conduct Academic Affairs Committee meetings (On-line or F2F)**

- a. Tony Moyers made a motion to conduct Academic Affairs Committee meetings on-line and F2F when the circumstances were warranted// the motion was seconded by Robert White.
 - b. No others motions were submitted (brief discussion)
 - c. The motion carried by a unanimous vote by the members present.
- 5. The Third Order of Business was: **The tasking to Academic Affairs Committee to Review****
- a. Only two reviews had been presented by e-mail and none (zero) were brought forward by the Committee members present.
 - b. The Faculty Senate requires a report on:
 - Academic Honors and Awards
 - Repetition of Courses
 - Standards of Academic Performance
 - Narrations related to policies under review - Academic Affairs // *Request from the Provost's Office to revise the following policies (received on **6/14/2018**): Repetition of Courses and Standards of Academic Performance
 - Athens State University Grading System
by **09/18 2018**.
 - c. The reviews need to be submitted by all committee members to the Chair by e-mail NLT **09/17/2018**.
- 6. A motion to adjourn was submitted by Robert White and seconded by LaDoris Baugh. The committee members made a unanimous decision with their feet. Meeting Adjourned.**

Respectively Submitted by Charles R. Roberts.