

## **Athens State University Curriculum Committee Minutes**

Charge: Review all curriculum proposals for addition of courses, changes in degree requirements, changes in course descriptions for existing courses, and make recommendations to the Senate.

At a regular meeting of the Athens State University Curriculum Committee, held in Waters Conference Room, on Tuesday, November 13, 2012, at 12:30, Dr. Chris Otto, Chair, called the meeting to order.

Members Present: Barbara Burks, Jill Cook, Frazier Douglass, Debbie Ferguson, Tedi Gordon, Jim Kerner, Mike Leslie, Adam Lewis, Kim LaFevor, Del O'Neal, Chris Otto, Kim Roberts, Bebe Shaw, Melissa Werner (14/15 Quorum).

Members Absent: LaDoris Baugh

Curriculum Committee, in answer to Provost Cromwell's refined charge of 11-6-12, submits the following recommendations to Provost Cromwell and Senate Presiding Officer Amanda Branscombe asking their input or approval for submission to the Faculty Senate.

We, the Curriculum Committee of the Faculty Senate, in accordance with our charge to "Review all curriculum proposals for addition of courses, changes in degree requirements, changes in course descriptions for existing courses, and make recommendations to the Senate," request the following of ASU faculty:

1. Use higher level language on Bloom's Taxonomy when articulating learning objectives on student learning outcomes on course syllabi.
2. Describe with more detail assessment instruments, which should include a writing component.
3. Adhere to the syllabus layout template appropriate to each college.
4. Make explicit reference to ASU Vision, Mission, and Institutional Goals on all syllabi (pending approval).
5. Make specific reference to at least three field appropriate library databases on all syllabi.
6. Use advanced level course descriptions appropriate to upper division level coursework; avoid introductory course level language.
7. Obtain approval for all course description changes by Curriculum Committee.

There being no further old or new business, the meeting was adjourned at 1:15.

Respectfully submitted,  
Bebe Gish Shaw, Secretary