

CURRICULUM COMMITTEE MINUTES  
SEPTEMBER 1, 2015  
2:00 – 3:00 WATER'S HALL CONFERENCE ROOM

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Present: Debbie Ferguson, Jill Cook, Adam Lewis, Tedi Gordon, Janet Dorning, Chris Otto, Wayne McCain, Tom Pieplow, Mike Haghghi, Kim Roberts, Joel Goodin

*Quorum Present*

Not present: Sara Cline (COAS proxy); Jennifer Wolfe

Guests: Bruce Thomas

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COMMITTEE BUSINESS

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1. *Curriculum Committee Policy Statement* -Revision
  - a. Statement about faculty signatures is cumbersome but needed to ensure all stakeholders are cognizant of curriculum proposals.
  - b. Work towards having an electronic method for *Curriculum Review Request* procedures with the understanding that the CRR has to go between the colleges.
  - c. Should we include the CRR at the end of the policy statement?
  - d. Location of the CRR: Go to the Faculty/Staff tab on the Athens website. Click on Faculty Senate. The CCR is located on the right as the last item.
    - Mary Harris made the motion to approve the revised Curriculum Policy Statement.
    - Debbie Ferguson seconded the motion. All approved.
2. Schedule the CC meetings
  - a. Meet on the 2<sup>nd</sup> and 4<sup>th</sup> Tuesday of each month.
  - b. Proposals due to Dr. Otto by the 1<sup>st</sup> and 3<sup>rd</sup> Tuesday of each month.
  - c. [Next meeting: September 22 at 2:00](#)
3. Suggested email correspondence to faculty:
  - a. CC Policy Statement
  - b. Current CRR form as well as directions on how to access the most current form.
  - c. Guidelines for submission of CRR (i.e. whom and when).

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PROPOSAL #1

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Presenter: Bruce Thomas

**AREA V requirements** in the course catalog should include the statement “and/or other designated science-based health courses”.

Rationale – to enable Degree Works to populate the appropriate classes for the Health Sciences degree.

Motion made by Adam Lewis to accept. Chris Otto seconded the motion. All approved.

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PROPOSAL #2

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Presenter: None

**Globalization Major**

Explanation: the major was tabled by Dr. Ingles.

Adam Lewis made the motion to table discussion about the globalization major. Joel Goodin seconded the motion. All approved.

Submitted by T. Gordon, 9/03/2015

### PROPOSAL #3

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Presenter: none

#### **Art Program**

Rationale: three proposals for the art program were submitted to the committee

Due to the absence of a presenter and questions regarding the CCR submitted, Adam Lewis made a motion to table the proposal and Chris Otto seconded the motion. All approved.

### PROPOSAL #4

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Presenter: Adam Lewis

#### **Computer Science Program**

1. Change in plan of study for CS with information security degree to include more technical content related to penetration testing and digital forensics.  
Chris Otto made the motion to accept. Mike Haghighi seconded the motion. All approved.
2. Add CS 382 Mobile Devise Software Development as an elective. Tedi Gordon made the motion to accept. Joel Goodin seconded the motion. All approved.
3. Add CS 475 Introduction to the Theory of Computing as an elective in order to prepare students for graduate school.
  - a. Mary Harris made the motion to accept. John McCain seconded the motion. All approved.
4. Changes in catalog:
  - a. Change AREA V requirements in the CIS plan of study to articulate which courses are not accepted. Dr. Lewis will make an amendment to the proposal by adding the title of each course to the document.
  - b. Catalog statement changes for CIS 301/CS 305/CIS 420/CIS 421
  - c. Changes statement for CS and CIS minors in order to clarify that the minors are options for everyone except those in CS, CIS, CN, or IS degree options.
  - d. Chris Otto moved that proposal be accepted and Mary Harris seconded the motion. All approved.

### PROPOSAL #5

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Presenter: Sara Cline (presented by Chris Otto)

#### **Bioinformatics biology option**

1. New option for biology majors. There are now three options for biology majors.
2. Adam Lewis moved to accept the proposal. Chris Otto seconded the motion. All approved.