

CURRICULUM COMMITTEE MINUTES

November 26, 2018

10:00 A.M. A.M.

Present: Derek Newland, Janet Dorning, Bebe Shaw, Letitia Bergantz, Cathy Woodruff, Vanessa Miller, Johnnie Lundin, Tom Pieplow, Mike Haghighi, Dakota Cotton, Debbie Ferguson, Darren Waldrep (G. Crow-proxy)

Absent: Wayne McCain

Guests: Jim Kerner, Debra Baird, Pamela Keller, Quanda Stevenson, Adam Lewis, Greg Holliday, Jacki Vadney, Katia Mayfield, Teresa Wanbaugh, Adam Lewis, Leigh Hester, Debbie Wilson, Tina Hooks, Hugh Long

Next meeting to be scheduled early in January

COLLEGE OF ARTS AND SCIENCES

1. Change in existing course – (Keller- AR 360)
 - a. The art department is clarifying many course names and descriptions for ASU catalog.
 - b. Change name and description of AR 430 to AR 360 Drawing and Design
 - c. Update catalog
 - Motion made: Vanessa Miller
 - Seconded: Johnnie Lundin
 - All approve
2. Change in existing course – (Vadney- DR/ AR 321)
 - a. To develop the drama program, add a DR section of EH/AR 321 Scenic Design
 - b. Rename DR 321 to Principles of Scenic and Lighting Design and drop EH
 - c. Update catalog
 - Motion made: Janet Dorning
 - Seconded: Johnnie Lundin
 - All approve
3. Addition of new course/ curriculum– (Vadney- AR/DR 323)
 - a. Develop Drama program and stay competitive by adding AR/DR 323 Scenic Art
 - b. Add EH 311 as a prerequisite for this course and add a Lab fee
 - c. Update catalog
 - Motion made: Janet Dorning
 - Seconded: Johnnie Lundin
 - All approve

4. Change in existing course – (Vadney- DR 336)
 - a. To develop the drama program, add Theatre Production Mgmt
 - b. Update catalog
 - Motion made: Janet Dorning
 - Seconded: Johnnie Lundin
 - All approve

5. Addition of new course/ curriculum– (Long MU 300/ 300L)
 - a. Develop Music program & stay competitive by editing the Music (Vocal) Minor
 - b. Add MU 300 & MU 300L Vocal to make program stand out by offering students opportunity to hone skills
 - c. Update catalog
 - Motion made: Vanessa Miller
 - Seconded: Janet Dorning
 - All approve

6. Addition of new course/ curriculum– (Long MU 302/ 302L)
 - a. Develop Music program & stay competitive by editing the Music (Vocal) Minor
 - b. Add MU 302/ 302L Choral to make program stand out by offering students opportunity to hone skills
 - c. Update catalog
 - Motion made: Vanessa Miller
 - Seconded: Janet Dorning
 - All approve

7. Addition of new course/ curriculum– (Long MU 306/ 306L)
 - a. Develop Music program & stay competitive by editing the Music (Vocal) Minor
 - b. Add MU 306 Conducting to make program stand out by offering students opportunity to hone skills
 - c. Update catalog
 - Motion made:
 - Seconded: Janet Dorning
 - All approve

8. Change in existing course – (Long- edit music minor while developing courses)
 - a. Develop Music program & stay competitive by adding 300/L, 302/L, 304, 305, 306/L, 498,
 - b. Additions will make program stand out by offering students opportunity to hone skills
 - c. Update catalog
 - Motion made: Bebe Shaw
 - Seconded: Johnnie Lundin
 - All approve

9. Addition of new course/ curriculum– (Stevenson- CAST (CA 402)
 - a. This course examines mock cases/trials related to juveniles/children and their families.

- b. Add CA 402 Mock Case and Simulation Practicum to the criminal justice and juvenile justice studies majors as an elective
 - c. Add CA 402 as 1 hour course to CAST (CA) certificate as a required course
 - d. Update catalog
 - Motion made: Letitia Bergantz
 - Seconded: Dakota Cotton
 - All approve
10. Addition of new course/ curriculum– (Stevenson- CAST (CA 402- certificate)
- a. Add CA 402 to make certificate program 11 hours
 - b. CA (CAST) certificate program requires completion of CA 301, CA 302, CA 401, CA402 for 11 hours
 - c. Add CA 402 to CAST (CA) certificate as a required course
 - d. Update catalog
 - Motion made: Letitia Bergantz
 - Seconded: Dakota Cotton
 - All approve
11. Addition of new course/ curriculum– (Stevenson- CJ 300)
- a. CJ 300 is vital as it discusses the transition from historical criminal justice practices to modern day
 - b. Add CJ 300 to criminal justice and juvenile justice studies majors as an elective
 - c. Update catalog
 - Motion made: Tom Pipelow
 - Seconded: Cathy Woodruff
 - All approve
12. Addition of new course/ curriculum– (Stevenson- CJ 310)
- a. CJ 310 provides students with a diverse wealth of knowledge in intro type courses that discuss, examine, and evaluate contemporary topics in criminal justice with various special topics
 - b. Add CJ 310 to criminal justice Major as an elective
 - c. Update catalog
 - Motion made: Tom Pipelow
 - Seconded: Cathy Woodruff
 - All approve
13. Addition of new course/ curriculum– (Stevenson- CJ 360)
- a. CJ 360 is vital as it discusses the role played by racial minorities at each stage of the criminal justice system
 - b. Add CJ 360 to criminal justice and juvenile justice studies majors as an elective Update catalog
 - Motion made: Tom Pipelow
 - Seconded: Cathy Woodruff
 - All approve

14. Addition of new course/ curriculum– (Stevenson- CJ 375)
 - a. CJ 375 is vital as it discusses research and case study for a contemporary criminal justice field; cyber criminology.
 - b. Add CJ 375 to criminal justice and juvenile justice studies majors as an elective and part of the proposed Forensics and Investigation minor.
 - c. Update catalog
 - Motion made: Tom Pipelow
 - Seconded: Cathy Woodruff
 - All approve

15. Addition of new course/ curriculum– (Stevenson- CJ 375L)
 - a. CJ 375L-research lab portion of the cyber criminology course; students will complete 40 hours of hands on experience with criminal justice related agencies and facilities
 - b. Add CJ 375 to criminal justice and juvenile justice studies majors as an elective and part of the proposed Forensics and Investigation minor.
 - c. Update catalog
 - Motion made: Tom Pipelow
 - Seconded: Cathy Woodruff
 - All approve

16. Addition of new course/ curriculum– (Stevenson- CJ 380)
 - a. CJ 380 introduces students to investigation of crimes and evidence as related to criminal justice fields of study like examining crime scenes, etc.
 - b. Add CJ 380 to criminal justice and juvenile justice studies majors as an elective and part of the proposed Forensics and Investigation minor.
 - c. Update catalog
 - Motion made: Tom Pipelow
 - Seconded: Cathy Woodruff
 - All approve

17. Addition of new course/ curriculum– (Stevenson- CJ 390)
 - a. CJ 390 Criminalistics- introduces students to introductory level scientific techniques and measures used for detecting crime.
 - b. Add CJ 390 to criminal justice and juvenile justice studies majors as an elective and part of the proposed Forensics and Investigation minor.
 - c. Update catalog
 - Motion made: Tom Pipelow
 - Seconded: Cathy Woodruff
 - All approve

18. Addition of new course/ curriculum– (Stevenson- CJ 390 L)
 - a. CJ 390L-research lab portion of the criminalistics course; students will complete 8-40 hours of hands on experience with criminal justice related agencies and facilities
 - b. Add CJ 390 L to criminal justice and juvenile justice studies majors as an elective and part of the proposed Forensics and Investigation minor.

- c. Update catalog
 - Motion made: Tom Pipelow
 - Seconded: Cathy Woodruff
 - All approve
19. Addition of new course/ curriculum– (Stevenson- CJ 395)
- a. CJ 395 introduces students with an introduction of application to criminal evidence.
 - b. Add CJ 395 to criminal justice and juvenile justice studies majors as an elective and part of the proposed Forensics and Investigation minor.
 - c. Update catalog
 - Motion made: Tom Pipelow
 - Seconded: Cathy Woodruff
 - All approve
20. Addition of new course/ curriculum– (Stevenson- CJ 395 L)
- a. CJ 395L- Criminal Evidence lab provides career exploration/experience; students will complete 8-40 hours of hands on experience with criminal justice related agencies and facilities to cyber and computer crimes
 - b. Add CJ 395L to criminal justice and juvenile justice studies majors as an elective and part of the proposed Forensics and Investigation minor.
 - c. Update catalog
 - Motion made: Tom Pipelow
 - Seconded: Cathy Woodruff
 - All approve
21. Addition of new course/ curriculum– (Stevenson- CJ Forensic and Investigation Minor)
- a. Forensic and Investigation Minor will provide students with research and lab experience for investigation of crimes and examining evidence to solve, apprehend and prevent crime comprised of 18 hours.
 - b. Add courses for minor: CH 302, CJ 380, CJ 390/L, CJ 375/L, & CJ 395/L.
 - c. Update catalog
 - Motion made: Cathy Woodruff
 - Seconded: Dakota Cotton
 - All approve
22. Addition of new course/ curriculum– (Stevenson- CJ 440)
- a. CJ 440 introduces students with an introduction to homeland security training and procedures.
 - b. Add CJ 440 to criminal justice majors as an elective and part of the proposed International and Domestic Terrorism minor.
 - c. Update catalog
 - Motion made: Cathy Woodruff
 - Seconded: Dakota Cotton
 - All approve

23. Addition of new course/ curriculum– (Stevenson- CJ 450)
- CJ 450- this course is an introduction to research method, statistics and evaluations to the criminal justice field.
 - Add CJ 450 to criminal justice and juvenile justice studies majors as an elective
 - Replace HWM 401 with CJ 450 degree plan and in catalog
 - Update catalog
- Motion made: Cathy Woodruff
 - Seconded: Dakota Cotton
 - All approve
24. Change in existing course – (Stevenson- HWM 401)
- HPE/PSHA 401 is required for Criminal Justice and Juvenile Justice students in area V
 - Change course code from HPE to HWM in POS
 - Update catalog
- Motion made: Cathy Woodruff
 - Seconded: Derrek Newland
 - All approve
25. Addition of new course/ curriculum– (Baird- HU 301) **program of study not submitted, will in 2019**
- Introduce students to Liberal Studies major through reading, speaking, and listening. Create mentor relationships and academic cohorts.
 - Add HU 301 to Liberal Studies.
 - Update catalog
- Motion made: Cathy Woodruff
 - Seconded: Bebe Shaw
 - All approve
26. Change in existing course – (Baird HU 450)
- Change HU 450 Liberal Studies from a 1 hour to a 3 hour course.
 - This change will allow students to develop and improve communications
 - Update catalog
- Motion made: Cathy Woodruff
 - Seconded: Bebe Shaw
 - All approve
27. Change in existing course – (Mayfield update ITE pre-requisites for Tech and CS)
- Update pre-requisites for Information Technology courses and Computer Science Courses
 - Add pre-requisites with a C or better: ITE 327co-req ITE 327L pre-req CS 317; ITE 327 L pre-req CS 317; ITE 365 pre-req CS 318 & ITE 327/327L (x2); ITE 420 pre-req CS 318 or instructor consent; ITE 421 pre-req CS 318 or instructor consent; ITE 450 pre-req CS 380, ITE 365, or ITE 367; ITE 451/CS 451 pre-req CS 372, MA 308, senior standing and consent of instructor; CS 310 no pre-req; CS 318 pre-req CS 317; CS 340 pre-req CS 309 and CS 318; CS 380 pre-req CIS 207, CS 305, and CS 318; CS 423 pre-req CS 318; CS 451 ore-req CS 372, MA 308, senior standing, instructor consent.

- c. Update catalog
 - Motion made: Cathy Woodruff
 - Seconded: Janet Dorning
 - All approve
28. Addition of new course/ curriculum– (Mayfield ITE 325, CS 310, CS 382, CS 365, CS 367)
- a. New course are being developed to cross list between CS and IT, remove old classes.
 - b. Remove ITE 325 and CS 430 from catalog.
 - c. Add CS 382 to catalog and cross list with ITE 382, update description and course.
 - d. Add CS 365 to catalog and cross list with ITE 365, update description and course.
 - e. Add CS 367 to catalog and cross list with ITE 367, update description and course.
 - f. Update catalog
 - Motion made: Cathy Woodruff
 - Seconded: Bebe Shaw
 - All approve
29. Substantive Program Change- (Mayfield -CS 409)
- a. Update catalog text to meet requirements for ABET.
 - b. Add CS 409 as an approved elective, as it was left out
 - c. Update outcomes and objectives to meet ABET requirements
 - d. Change ITE 382 to CS 382; ITE 365 to CS 365; and ITE 367 to CS 367- all as new courses to be cross listed between ITE and CS
 - e. Update catalog
 - Motion made: Cathy Woodruff
 - Seconded: Bebe Shaw
 - All approve
30. Substantive Program Change- (Mayfield -ECO 321, ITE 450)
- a. Prepare to meet requirements for ABET by updating objectives and outcomes.
 - b. Remove ECO 231 as required and allow any course in discipline of Humanities be taken
 - c. This makes requirements between CS/ITE consistent
 - d. Make ITE 450 a core professional class and not an elective in networking and health information technology concentration
 - e. Update catalog
 - Motion made: Cathy Woodruff
 - Seconded: Bebe Shaw
 - All approve
31. Substantive Program Change- (Newland MA 380)
- a. Prepare students for Praxis II Math Content Exam (5161) and continue increasing score
 - b. Add MA 380 to Area V Requirements
 - c. Reduce General Electives required to graduate from 6 to 3.
 - d. Update catalog
 - Motion made: Bebe Shaw
 - Seconded: Janet Dorning

- All approve
32. Addition of new course/ curriculum– (Lewis- Certificate Information Security)
- a. Add 16 hours for Information Security Certificate
 - b. Add ITE 409 & ITE 409L, ITE 420, ITE 421, CE 454 and CE 484
 - c. Update catalog
- Motion made: Bebe Shaw
 - Seconded: Vanessa
 - All approve

COLLEGE OF BUSINESS

33. Substantive Program Change- (LaFavor COB Double major)
- a. Current wording may cause students to believe certain majors cannot be taken together as seen in Accounting, Accounting with minor, Acquisition & Contract Mgmt., Health Care, HR, Information Assurance, Logistics & Supply Chain, Mgmt., Mgmt., of Technology, and Mgmt. of Technology with minor
 - b. Refer students to policy regarding Double Majors instead.
 - c. Update catalog
- Motion made: Cathy Woodruff
 - Seconded: Bebe Shaw
 - All approve
34. Addition of Course/ curriculum and Deletion of course/ curriculum – (Kerner MK 335)
- a. MK 335 was approved by the Curriculum cmte., add it for the Marketing certificate /minor
 - b. Delete MK 336 from the marketing course of study
 - c. Update catalog
- Motion made: Cathy Woodruff
 - Seconded:
 - All approve
35. Addition of Course/ curriculum and Deletion of course/ curriculum – (Kerner MK 337)
- a. MK 337 was approved by the Curriculum cmte., add it for the Marketing certificate /minor
 - b. Delete MK 432 from the marketing course of study
 - c. Update catalog
- Motion made: Cathy Woodruff
 - Seconded:
 - All approve
36. Change in existing courses and degree – (Waldrep- IAM)
- a. Change Information Assurance Management (IAM) degree to Management of Cybersecurity Operations (MCO) to keep up with modern naming conventions
 - b. Change IAM prefix to MCO for the following: IAM 409, 410, 411,412, 413, 414 to MCO

- c. Update catalog
- Motion made: Vanessa Miller
- Seconded: Cathy Woodruff
- All approve

37. Addition of new course/ curriculum– (Waldrep -certificate)

- a. Create COB Information Assurance Mgmt: Certificate in Cybersecurity Operations
- b. Develop 15 hour certificate with IAM (updating to MCO) 409, 410, 412 and 6 hours from ISM 410, 403,404, and 408.
- c. Update catalog
- Motion made: Cathy Woodruff
- Seconded: Janet Dorning
- All approve

COLLEGE OF EDUCATION

38. Addition of new Course/ curriculum (Cowan HPE) needs to go to ache

- a. HPE 465 is listed on POS for Ed Studies students seeking concentration in PE & Health this needs to be changed based on new courses approved
- b. Remove HPE 465 as requirement for PE concentration in Ed Studies
- c. Change HPE 465 for Health concentration to HS 465
- d. Add recently approved HPE courses HPE 357, HPE 390, HPE 410, and HPE 420 to both PE & Health concentrations
- e. Update catalog
- Motion made: Cathy Woodruff
- Seconded: Janet Dorning
- All approve

39. Change in existing course – (Hester- chg pre and co-requisites)

- a. Changes in secondary education require flexibility of pre-req and scheduling of courses
- b. Remove SC 333 as pre-req and concurrent enrollment with SC 400 and SC 362 and Methods (BI/GS/CH 456, EH 457, MA 454, HY/SS 450) will be removed as pre-req and concurrent enrollment with SC 401
- c. Update catalog
- Motion made: Debbie F
- Seconded: Janet Dorning
- All approve

40. Change in existing course – (Woodruff-ER 324)

- a. Emphasize focus of ER 324 to literacy and classroom instruction for candidates seeking degrees in Education
- b. Change course description in catalog
- c. Update catalog
- Motion made: Debbie Ferguson
- Seconded: Bebe Shaw

- All approve