

## MINUTES FACULTY AFFAIRS MEETING

**DATE:** February 7, 2012

**TIME:** Noon

**LOCATION:** Founders Chapel

**Members Present:**

Amanda Branscombe  
LaDoris Baugh  
Jess Brown  
Sean Busick  
James Gadberry, Chair  
Jameha Gardner  
Mike Haghghi  
Wanda Hutchinson  
Pat Kuby  
Andryna Kuzmicic  
Ronnie Merritt  
Del O'Neal  
Susan Owen  
Tom Pieplow  
Gary Valcana

**Members Absent:**

Jacob Gaitlin  
Tedi Gordon  
Wayne McCain

Dr. Gadberry called the meeting to order on February 7, 2012 at noon in Founders Chapel. Minutes from the January 12th meeting were approved with no corrections.

Institutions and Centers subcommittee: Dr. Gadberry reported that he had gathered information from other universities regarding the process and policies for the establishment of institutions and centers. This information is posted on Blackboard. He will use the examples to create a single document for the committee to consider.

Office Hours subcommittee: Dr. Brown provided a hand out of thoughts regarding office hours for members to consider. Dr. Gadberry pointed out that the issue of office hours is also addressed in the working draft of the new Distance Learning policy.

Policy Issues subcommittee: Dr. Busick reported for the subcommittee that is considering policy issues. The general feeling is that faculty's time is being eaten up by "busy work" but tenure and promotion are based on expertise in one's field, research, and publication along with teaching. He read sections of the Vision 2020 report that are

in conflict with the new administrative policies. He also read section 7.1 of the Employee Handbook to point out that faculty governance is being overlooked.

Dr. Brown pointed out when Faculty Senate was created, Dr. Bartlett met with the senate to address areas that were under faculty governance. These were content, curriculum and faculty. It was suggested that, perhaps, the committee or the senate could invite Dr. Glenn and Dr. Cromwell to talk to the FAC and define their understanding of the role of faculty and the role of administrative and support staff.

Handbook Editorial subcommittee: Dr. Merritt reported on the editing of the Employee Handbook. He reported that Dr. Holliday is also editing the handbook and the committee reported that Dr. Holliday's familiarity with the handbook would be a great help with the task. There had been a question about which part or parts the FAC would be editing (the entire handbook or just the section pertaining to faculty). Dr. Merritt reported that he consulted with Dr. Burkhardt and was told that FAC should review the entire handbook.

Meeting adjourned.