

MINUTES FACULTY AFFAIRS MEETING

DATE: April 19, 2013

TIME: Noon

LOCATION: Waters Hall Conference Room

Members Present: James Gadberry, Chair, Susan Owen, Debra Vaughn, Jess Brown, Lisa Hyde, Amanda Branscombe, Jeff Johnson, Tom Pieplow, Sean Busick

Members Absent: Jackie Russell, Bridget Chandler, Ronnie Merritt, Derek Newland, Pat Kuby, Jeff Johnson

Dr. Gadberry called the meeting to order on April 19, 2013 at noon in the conference room of Waters Hall. Minutes from the March 14th meeting were approved.

Dr. Gadberry reminded the committee that the Handbook Committee would be finishing their work and forwarding it to the Faculty Affairs Committee soon. There were questions about working on information over the summer.

Dr. Gadberry outlined the tasks that the committee needed to accomplish for SACS: Promotion Policy, Tenure Policy, and Faculty Evaluation. The committee has finished work on the first two and will finish with the Faculty Evaluation Policy soon.

The focus of the work and discussion at today's meeting was on 6.7 Faculty Evaluation Policy. Dr. Gadberry distributed a draft of the policy. Members discussed the role of and the burden put on department chairs with the Classroom Observation portion of the evaluation and the Annual Performance Rating section. Changes were made to the draft and Dr. Gadberry will make those changes and email the final draft to the committee for approval

Meeting was adjourned.