



2019–2020

V4 Independent Verification Worksheet

Your 2019-2020 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law says that before awarding Federal Student Aid, we may ask you to confirm the information you reported on your FAFSA. To verify that you provided correct information, we will compare your FAFSA with the information on this institutional verification document and with any other required documents. If there are differences, your FAFSA information may need to be corrected. You and a parent whose information was reported on the FAFSA must complete and sign this institutional verification document, attach any required documents, and submit the form and other required documents to us. We may ask for additional information. If you have questions about verification, contact us as soon as possible so that your financial aid will not be delayed.

A. Student’s Information

Student’s Last Name First Name M.I.

Student’s Social Security Number/Student ID Number

Student’s Street Address (include apt. no.)

Student’s Date of Birth

City State Zip Code

Student’s Email Address

Student’s Home Phone Number (include area code)

Student’s Alternate or Cell Phone Number

B. High School Completion Status

Provide one of the following documents that indicate the student’s high school completion status when the student will begin college in 2019–2020. Please indicate which item you have provided:

- A copy of the student’s high school diploma.
- A copy of the student’s final official high school transcript that shows the date when the diploma was awarded.
- A state certificate or transcript received by the student after the student passed a state-authorized examination (GED test, HiSET, TASC, or other state-authorized examination) that the state recognizes as the equivalent of a high school diploma.
- An academic transcript that indicates the student successfully completed at least a two-year program that is acceptable for full credit toward a bachelor’s degree.
- If state law requires a homeschooled student to obtain a secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent), a copy of that credential.
- If state law does not require a homeschooled student to obtain a secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent), a transcript or the equivalent, signed by the student's parent or guardian, that lists the secondary school courses the student completed and documents the successful completion of a secondary school education in a homeschool setting.
- A copy of the “secondary school leaving certificate” or other similar for students who completed secondary education in a foreign country.
- If the student is unable to obtain the documentation listed above, please indicate here and contact the financial aid office.

C. Identity and Statement of Educational Purpose *(To Be Signed at the Institution OR in the presence of a Notary)*

The student must appear in person at Athens State University to verify his or her identity by presenting an unexpired, valid government-issued photo identification (ID), such as, but not limited to, a driver’s license, other state-issued ID, or passport. The institution will maintain a copy of the student’s photo ID that is annotated with the date it was received and the name of the official at the institution authorized to collect the student’s ID. In addition, the student must sign, in the presence of the institutional official, the Statement of Educational Purpose found below.

OR

If the student is unable to appear in person at Athens State University to verify his or her identity, the student must provide:

- (a) A copy of the unexpired, valid government-issued photo identification (ID) that is acknowledged in the notary statement below or that is presented to a notary, such as, but not limited to, a driver’s license, other state-issued ID, or passport; and
- (b) The original Statement of Educational Purpose, which is provided below, must be notarized. If the notary statement appears on a separate page than the Statement of Education Purpose, there must be a clear indication that the Statement of Educational Purpose was the document notarized.

Statement of Educational Purpose

I certify that I, _____, am the individual signing this Statement of Educational Purpose and that the federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending Athens State University for 2018-2019.

(Student’s Signature)

(Date)

(Student’s Social Security Number)

Notary’s Certificate of Acknowledgement

To be used ONLY if student is not able to appear on campus

State of _____

City/County of _____

On _____, before me, _____
(Date) (Notary’s name)

Personally appeared, _____, and proved to me
(Printed name of signer)

on basis of satisfactory evidence of identification _____
(Type of unexpired government-issued photo ID provided)

To be the above-named person who signed the foregoing instrument.

WITNESS my hand and official seal:

(Notary Signature)

My commission expires on _____
(Date)

D. Certification and Signature

WARNING: If you purposely give false or misleading information you may be fined, be sentenced to jail, or both.

Each person signing below certifies that all of the information reported is complete and correct.

Print Student Name (Required)

Athens State Student ID

Student Signature (Required)

Date

Spouse Signature (Optional)

Date

Do not mail this worksheet to the U.S. Department of Education. Submit this worksheet to the financial aid administrator at your school. You should make a copy of this worksheet for your records.



Office of Financial Aid
300 North Beaty Street, Athens, AL 35611
Email: finaid@athens.edu
Ph: 256-233-8122 Fx: 256-233-8178