



HR NEWSLETTER

December 2010

Athens State University Human Resources
300 North Beaty Street, Founders Hall
Athens, AL 35611
256-216-3314



-
- [DECEMBER PAY DAY](#)
 - [PEEHIP WELLNESS BENEFITS](#)
 - [STAFF PERFORMANCE EVALUATIONS](#)
 - [PAY DATES IN 2011 FOR ADJUNCT INSTRUCTORS](#)
 - [FLASHBACK](#)
 - [STATE BOARD POLICY FEATURE](#)
 - [DECEMBER BIRTHDAYS](#)
 - [WELCOME NEW EMPLOYEES](#)
 - [ABOUT THE NEWSLETTER](#)



DECEMBER PAY DAY

December Pay Day will be Tuesday, December 21st. Hourly time sheets and any changes for December Payroll are due in the Payroll Office no later than Monday, December 13th.

PEEHIP WELLNESS BENEFITS REINSTATED OCTOBER 1, 2010

Beginning October 1, 2010, members and dependents covered by the PEEHIP Hospital Medical Plan or Optional Plans are eligible to take advantage of the PEEHIP Wellness Program Benefits. These benefits include:

- **Quitline** - a smoking cessation toll-free Quitline (800.784.8669) is available 24-hours a day providing live counseling from 8:00 a.m. until 8:00 p.m., Monday through Friday.
- **Weight Watchers** - a Weight Watchers benefit for high risk members who have a body mass index of 25 or more. The member's cost is \$85 for a 15-week program with PEEHIP paying the remaining \$85. Members must attend at least 12 of the 15 sessions to receive full reimbursement by PEEHIP. For more information, visit the [Alabama Department of Public Health Website](#).

NOTE: This process is different than when we had this benefit before. You now send your application directly to the Alabama Department of Public Health rather than to Jerrie. You will need a debit or credit card because they no longer accept checks. Questions? Contact Jerrie Smith at ext. 302 or email jerrie.smith@athens.edu

PERFORMANCE EVALUATIONS

Staff Performance Evaluations that cover the period of January 1, 2010 through December 31, 2010, will be due in the Office of Human Resources no later than February 28, 2011.



PAY DATES IN 2011 FOR ADJUNCT INSTRUCTORS

Spring Semester: End of February, March, April, and May
Summer Semester: End of June, July, and August
Fall Semester: End of September, October, November, and December

FLASHBACK

Who is the flashback? You know the one on the left. ☺ The answer will be in the next newsletter.



Answer to the November Flashback: Steve Clark



**STATE BOARD POLICY FEATURE
NUMBER 513.01**

POLICY NAME:	513.01: Illegal Gambling
EFFECTIVE:	05-22-08
SUPERSEDES:	513.01 issued 03-24-05; 12-08-94; 1982
SOURCE:	
CROSS REFERENCE:	

Illegal gambling by individuals or groups while using institution facilities is prohibited. Organized institution groups shall not sponsor or engage in illegal games of chance in any form.

DECEMBER BIRTHDAYS

Judy Stinnett	1	Jerrie Smith	13
Debbie Phillips	2	Frazier Douglass	14
Suzanne Sims	4	Mike Leslie	15
Sherry Lyle	6	Janice Owen	16
Ron Fritze	8	Teresa Suit	21
Wanda Pryor	8	Jerry Bradford	24
Tedi Gordon	10	Mark Anderson	28
Jerry Garner	11	Marion Madison	28
Nancy Giles	11	Mike McCoy	28
Jameha Gardner	12	Alecia White	28
Sherry Weathers	12	Billy McClain	31
Jerry Armor	13	Charlene Tibbals	31



WELCOME NEW EMPLOYEES!!

Dr. Diane Sauers
Director of the Center for Lifelong Learning
November 15, 2010



Ms. Wanda Campbell
Assistant Director of the Center for Lifelong Learning
November 15, 2010



THE NEWSLETTER

Your ideas and suggestions are welcome! Contact Suzanne at suzanne.sims@athens.edu or at ext. 314 for your suggestions and your ideas. The newsletter can be found at [ASU Newsletters](#) and you will be sent an email when a new edition is put on the web.

**The Office of Human Resources is open Monday through Friday, 8:00 a.m. – 4:30 p.m. Central Time
(except holidays)**

Human Resources | 300 North Beaty Street | Athens, AL 35611 | 256-216-3314 www.athens.edu

