CURRICULUM REVIEW AND APPROVAL PROCESS
FROM ATHENS STATE UNIVERSITY TO ACHE

Curriculum change proposed by faculty member, department chair or dean

Curriculum change proposal presented program/major faculty (majority must approve)

Department Chair approves the proposal; sends to Dean

College Dean approves the proposal

Curriculum Requests approved are forwarded to Provost; approval communicated to Curriculum Committee, dean and proposer and the University's Accreditation Liaison

UG - Curriculum Committee Reviews: Approves/disapproves
GR - CRR sent to Curriculum Committee as information

Upon approval by Provost, changes are implemented if ACHE submission is not required - Process Ends
• Implementation: Banner, Degree Works, Catalog and Website. New programs/revisions to programs implemented fall semester only

CATALOG DEADLINE: Last working day of December for inclusion in the next year's catalog.

If UG curriculum - College Dean secures other College Deans’ signatures; sends approved Curriculum Review Request to Curriculum Committee
If GRAD (GR) curriculum - CRR goes to Graduate Education Council for review and approval; informs Curriculum Committee

If ACHE presentation is required, approval/information item must be approved by the Board of Trustees

Upon ACHE Presentation (Approval/Information) Curriculum Change Implemented

With BoT approval, Required Curriculum Changes submitted to ACHE

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