

**Administrative Council Meeting
Wednesday, Oct. 24, 2018; 9 a.m.
Founders Chapel**

Present: Chris Latham, Stephen Spencer, Mike McCoy, Jonathan Craft, Sarah McAbee, Keith Ferguson, Debra, Vaughn, Kim LaFevor, Katherine Quinnell, Jeff Guenther, Jackie, Gooch, Dr. Ron Ingle, Carol Rachal.

Not Present: Belinda Krigel, Chris Moss, Jackie Smith, Joe Delap, Ronald Merritt, and Pat Sims: Dr. Johnnie Lundin represented Pat Sims.

The meeting commenced at 9 a.m., with Dr. Ingle presiding:

- Briefed everyone on the presidential search, announcing that the firm Academic Search has been chosen.
- The firm will be on campus Nov. 14 and 15.
- Jackie Gooch will send an email with details and information regarding visits with focus groups.

Gooch explained the make-up of the focus groups and who would be included: Faculty, which includes the library; staff; individual boards; administrative council; and community groups, etc. The purpose of the focus groups is to give the search consultants our views on what we kind of characteristics we are looking for in a university president.

Dr. Ingle will chair the search committee; Gooch will provide support. The BOT forms the search committee, but they will not be on the committee.

Dr. Ingle said no names will be released until the end of the process.

Agenda items addressed:

- Policies involving:
- Repetition of Courses
- Standards of Academic Performance
- Employee Classifications

Some changes have been made and language added for clarification, per the request of faculty/staff.

Dr. Ingle called for a vote. All voted in favor of the changes.

Dr. Ingle discussed a new policy in the works for a smoke-free campus. Both the faculty and staff senates will review the policy at their next respective meetings.

News around the table:

Spencer:

- The BOT approved the elimination of the Government & Public Administration Department.
- Distributed handout regarding the ACA's Arts Scholarship opportunity. THJE ACA will pay the tuition for one course –criteria must be met; refer to handout.
- There are 50, 3-credit hr. scholarships available for Calhoun transfer students.
- COAS in the process of developing new programs, one of which involves a certificate for cyber security, to address the demand by Redstone Arsenal.
- Athens State is the first institution allowed to offer courses at their (Redstone Arsenal) site.
- Another is a teacher licensure in middle school math – the demand is high for middle school math teachers.
- And a Graphic Design and digital media course.
- Athens City Schools is partnering with schools in Stonehaven, Scotland, as part of a sister city agreement.
- A live feed with school groups in our sister city in Scotland will take place Nov. 15.
- Drs. Spencer and Turner-White presented the first "Lunch and Learn" in the library. The topic was Race and Diversity; there were 35 attendees.

LaFevor:

- Accreditation visit over – anticipate that we will maintain accreditation status.
- Report due Monday to ACBSP; we then have 10 days to write a rebuttal.
- Decision will be made to renew accreditation Nov. 15.
- Good feedback from site team on Strategic Plan.
- North Alabama Works Initiative will be on the Northwest Shoals campus next Thursday to host 8th graders. COB Faculty will attend the event.
- Distributed handout on Lecture: Living with Dyslexia, Oct. 25 at 6 p.m., in the Athens State Ballroom.
- Launched healthcare management program fall 2018.
- AASC partnership with Tennessee.
- Bethel University looking for a cyber security partner.

Vaughn:

- Distributed a handout with results from a parking survey by faculty.
- Discussed some of the concerns of faculty, particularly during the evening hours.
- Working on QEP for SACSCOC – voluntary committee, working with Dr. Quanda Stevenson
- What would you like the QEP to be? Looking for members for a focus group.
- It would be a measurable means to track student outcomes.

Latham:

- Announced that Laura Lynn Kerner's class raised the funds from a 5K to bring Author Nelsen Lauver to campus.

McCoy:

- Discussed extra lighting for campus safety in regard to Vaughn's concerns over evening parking.
- Announced the CUPA meetings schedule; sent campus-wide email with dates, times and locations.
- 15 members on the committee, representing different areas on campus.
- Discussion ensued regarding appointed committee members vs. elected.
- Different viewpoints were expressed with the consensus being the insurance of proper representation of all areas.
- The committee will make a final decision.

McAbee:

- Announced WOW events.
- Spring registration Oct. 30 – Transfer Day.
- Jan. 15 – end of spring registration.

Ferguson:

- Announced record for Fiddlers attendance.
- A little over a quarter million dollars revenue, with 10,590 tickets sold.
- Need to address the money going to the student clubs; students must rely on the vendors to share 25% of their profits.
- There is a need to come up with a better solution/system to ensure that money is transferred.

Guenther:

- ACBSP was impressed with institutional effectiveness session.
- Student Achievement Reports are available on the web; hard copies have been delivered to faculty members.
- Program fact sheets have been sent to COAS and COE; COB will receive soon. Feedback encouraged and requested.
- BOT might request that the university engage in a more robust program review process. Program fact sheets might be one source of program review data.
- ACHE requested additional information on time-to-completion for certificates; worked with Provost's office to supply information.

Lundin (Sims):

- Over 100 students enrolled in Capstone courses, completing internships in the spring.
- Hoping for accreditation with NACY; two-year study beginning with self-study.
- Regional Inservice Center Director Search has yielded two candidates coming to campus.

Quinnell:

- Distributed Quick Stats handout regarding library usage, from the completed annual report.
- Numbers have remained static, with no real change.
- Visitor numbers up slightly.
- Training available to faculty interested in OER content conversion.
- Nine faculty members have signed up; another training will take place in the spring.

- Training is possible by a funding grant from INC.

Ingle:

- Discussed non-university events scheduling – too many community groups using our facilities. Working with Mike McCoy on organizing a schedule and a reservation process.
- Discussion of the future of the bookstore in regard to the evolution of online text books and other computer programs.

The meeting adjourned at 10:10 a.m.