



**Individual and Presidential Awards Selection Committee Meeting**  
**Tuesday, May 24, 2016**  
**10:00 a.m. – 10:45 a.m.**  
**Founders Hall Chapel**

**Present:** Suzanne Sims, Barbara Ferguson, Gary Valcana, Saralyn Mitchell, Steve Clark, Robby White

**Absent:** Jackie Smith, Crystal Creekmore

- The Individual and Presidential Awards Selection Committee met to discuss the selection process for the awards. The committee went over the guidelines that were available from the Policy Library so that consistency would be practiced when reviewing the applications.
- The applications are typically provided online to committee members, but this year, paper copies will be provided because two members of the Business Office were nominated for awards and every effort is made to keep the nominations a secret from the nominees.
- Committee members requested that “Date of Employment in Current Position” and “Previous Award & Date Awarded” be added for each nominee to the informational spreadsheet.
- The committee will reconvene in a couple of weeks to discuss the nominations.
  - Individual Meritorious & Suggestion Programs Nominees – 7
  - Presidential Award Recognition - 4