

**Athens State University**  
**Risk Management and Safety Committee**

**Wednesday, June 7, 2017, 10:00 am**

**Membership:**

The following members were present for the meeting:

Barbara Ferguson, Chair

Mike McCoy

Molly Myhan

Tonyia Bowling

Jackie Gooch

Jerry Crabtree

Julie Martin, Recording

Terry Stepp

Regina Kyle

Stephen Downs

Billy McLain

Jean Martin

Cody Smith

Damon Lares

Elaine McGill and Jennifer Bunnell were absent.

**New Business:**

Barbara Ferguson called the meeting to order. At the last meeting, members were given a worksheet - *Oversight of Systematic Risk Assessment* that was to be turned in. This worksheet identified specific areas that need immediate attention.

Those areas have been identified. The 13 categories that were seen as needing immediate attention are as follows:

1. Facility Accessibility

2. Disaster Preparedness
3. Emergency Communication Plan
4. Workplace Safety
5. Technology Back-up Procedures
6. Communication Systems
7. Cyber Liability
8. Data Protection
9. Network Integrity
10. Network Security
11. Accounting – Grants
12. Academic Standards
13. Insurance

Sub committees will be formed to research certain areas and report back to the committee.

The Sub Committee breakdown is as follows:

1. Facility Accessibility

4. Workplace Safety

Cody Smith, Steve Downs, Billy McClain, Jean Martin

2. Disaster Preparedness

3. Emergency Communication Plan

Barbara Ferguson, Julie Martin, Jackie Gooch, Jerry Crabtree, Regina Kyle, Tonyia Bowling

5. Technology Back-up Procedures

6. Communication Systems

7. Cyber Liability

8. Data Protection

9. Network Integrity

10. Network Security

Damon Lares...

11. Accounting Grants

13. Insurance

Mike McCoy, Barbara Ferguson, Tonyia Bowling

## 12. Academic Standards

Molly Myhan, Elaine McGill, Terry Stepp, Jennifer Bunnell

Sub Committees are to work together to draft initial documents prior to meeting again in August.

Jackie Gooch suggested that the committee review the Policy Library and SACS standards before new policies are written concerning these categories.