

SACS Steering Committee Meeting

October 14, 2019

The SACS Steering Committee met on Monday, October 14th at 1:30 p.m. in Waters Hall Room N201. Present were Ms. Pam Clark, Recorder, Mr. Jonathan Craft, Ms. Jackie Gooch, Mr. Jeff Guenther, Dr. Rosemary Hodges, Dr. Greg Holliday, Dr. Ronnie Merritt, Dr. Katherine Quinnell, Dr. Jackie Smith and Dr. Bruce Thomas. Ms. Lynn Frank, Mr. Chris Latham and Ms. Debra Vaughn were absent.

Dr. Smith called the meeting to order at 1:30 p.m. She welcomed everyone and thanked them for their attendance. Mr. Guenther made a motion to approve the minutes from September 9th and Ms. Gooch second the motion. All were in favor.

I. Update on Quality Enhancement Plan (QEP)

- The QEP topic is Experiential Learning.
- The QEP Committee has already met and has 33 members made up of faculty, staff and students.
- SACS Off-Site Committee will focus on the Compliance Certification Report in November 2020 and the SACS On-Site Committee will focus on the QEP and Focused Report in April 2021.
- Dr. Hodges asked if the QEP will be in all courses in the form of a rubric/LiveText. Dr. Smith stated the QEP Committee will have to decide.
- The University of Tennessee prepared a QEP on Experiential Learning and can be found on their website.

II. Discussions

- The goal of the QEP from the Vice President's meeting is for every student to have been exposed to some form of experiential learning upon graduation.
- The Title III grant is a source of funding for experiential learning.
- After further examination the data collected for student achievement should be from academic years 2016-2017, 2017-2018 and 2018-2019 and a statement in the Compliance Report that specifies the 2019-2020 data will be provided to the on-site team upon arrival. This is due to the end of term data collection for 2019-2020 which is in September. The Compliance Report is due September 8th.
- There will be repetition in each section for different reviewers.
- The committee agreed to track changes on the narratives and note who has reviewed the section and when.

Dr. Smith expressed her gratitude for each person's work on this project.

The meeting adjourned at 2:00 p.m.

Respectfully submitted: Pamela D. Clark