

# **SACS Steering Committee Meeting**

## **April 13, 2020**

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The SACS Steering Committee met on Monday, April 13<sup>th</sup> at 1:30 p.m. via Zoom video conferencing. Present were Ms. Pam Clark, Recorder; Ms. Jackie Gooch; Mr. Jeff Guenther; Dr. Rosemary Hodges; Dr. Greg Holliday; Mr. Chris Latham; Dr. Katherine Quinnell; Dr. Jackie Smith; Dr. Bruce Thomas; and Ms. Debra Vaughn. Mr. Jonathan Craft, Ms. Lynn Frank, Ms. Katia Maxwell, and Dr. Ronnie Merritt were absent.

In compliance with Governor Ivey's COVID-19 health order, the committee did not meet in person.

Due to technical difficulties, Dr. Smith called the meeting to order at 1:52 p.m. She apologized for the difficulties, welcomed everyone, and thanked them for their time. Mr. Guenther made a motion to approve the March minutes and Mr. Latham seconded the motion. The minutes were approved on a voice vote.

### **I. Purpose**

The purpose of the meeting was to acknowledge any problems or questions with the narratives of the Compliance Report.

### **II. Discussions**

- Dr. Smith stated the questions in the Compliance Report remain the same, but the format has changed. Ms. Gooch volunteered to copy each narrative into the template of the report for formatting purposes. Mr. Guenther requested removing the border in the template for ease of inserting tables.
- Since nonessential committee members are working from home, the committee decided to request a SACS organization be set up in Blackboard (Bb) for virtual communication and to upload documents. Going forward, all documentation will be entered into Bb instead of the SACS drive in order for everyone to work on the most current documents.
- For consistency in the standards, all links are to be emailed to Ms. Gooch to compile in a list and upload into the narratives.
- Dr. Smith stated the QEP Leadership Team met last week and is proceeding with focus groups and determining a definition for Experiential Learning.

The next meeting will be April 27<sup>th</sup> at 1:30 using Zoom.

Dr. Smith thanked everyone for their work on the report, and hopes everyone stays safe and well during the pandemic. The meeting adjourned at 2:16 p.m.

Respectfully submitted: Pamela D. Clark