

Technology Advisory Committee Meeting
November 30, 2012

The Technology Advisory Committee met on Friday, November 30, 2012 in the Sanders Hall conference room. Members in attendance were: Wendy Cowan, Ron Fritze; Russell Frye, Mark Gale, Nicole Johns, Belinda Krigel, Derek Newland, Del O'Neal, Beth Reed, Kim Roberts, Renee Stanford, and Debra Vaughn. Members absent: Gary McCullors.

I. Committee Actions

- A. This was the first meeting of the committee so there were no minutes to approve.
- B. Mark Gale was nominated and elected chair of the Technology Advisory Committee for a term of two years.
- C. The committee decided to meet monthly during the academic until further notice.

II. Topics for Discussion

- A. Krigel recommended both permanent and staggered terms for committee membership. The Ex Officio and staff representatives (Ex Officio: Krigel, McCullors, Gale, staff: Reed, Stanford) will be permanent members. The Dean and two most senior faculty members (based on years at Athens) will serve a two year term and the remaining faculty on the committee will serve three years. The staff and faculty senate presiding officers will appoint their representatives to serve through their terms as presiding officers with optional reappointment.
- B. Krigel provided a review of the service level agreements used to set the priorities and response times to system failures, instructional technology support, desktop systems and new system implementations.
- C. Krigel also provided a report on the state of technology at Athens State University. The report included network upgrade plans, the status of projects/issues, and areas responsible.
- D. Four projects will be assigned to the Technology Advisory Committee for the coming year. These include: 1) a review of the utilization of the current learning management tools; 2) an analysis of the current learning management system contract based upon the a list of required and desired features developed by the committee; 3) the development of recommended campus hardware/software standards; and 4) input on the strategic technology plan.
- E. Vaughn requested that the technology classrooms be reviewed before the start of the semester to ensure they are functioning completely. This feedback will be communicated to IT.