

**Staff Senate Meeting**  
**Feb. 21, 2020 8:30AM**  
**Waters Hall Conference Rm.**

Present: Bethany Campbell (Presiding Officer), Joy Clark, Pamela Clark, Barbara Ferguson, Kayla Kohanek-Tankersley, Regina Kyle, Chris Latham, Morgan Meadows, Felicia Mucci, Debbie Wilson

Absent: Kimberly Braden, Chris Moss (Senator-at-Large)

Bethany Campbell called the meeting to order. Minutes from the previous meeting were accepted and approved with no changes.

New Business:

1. Updates on Current Projects.
  - a. Valentine's Day Flower Sale – 600 carnations & 50 roses were sold for a total profit earned of \$995. Senate members agreed to split the profit between Kids to Love Foundation and the Parkinson's Foundation.
2. Upcoming Projects.
  - a. Staff Appreciation Luncheon – the luncheon will be held in April (exact date TBD) with a “Roaring Twenties” theme. Bethany Campbell is waiting on a response for an exact budget to be allocated for the luncheon. Members sent Bethany suggestions for a good motivational speaker; at this time the consensus was to secure Ginger Harper. If Ms. Harper is unavailable, Lisa Williams or Jackie Warner will be additional recommendations.
  - b. Parkinson's Awareness Month (April) – Steve Clark is coordinating a “Back to the Future” event on campus April 16<sup>th</sup> for Parkinson's Awareness. Discussion during the last meeting centered around having a movie night to coincide with the event. Chris Latham is working on this effort. The movie will be shown at 6PM and be free to the public (Donations accepted). Advertising for the event will begin immediately; Chris will send a link that can be posted on staff senate members' social media pages. Bethany Campbell will work with Steve Clark to finalize event details.
  - c. New Staff Mentoring Program – Dr. Way is supportive of this new initiative to mentor new staff members. Dr. Merritt provided a shell of what the program might look like. Volunteers to help serve on the subcommittee were Morgan Meadows, Regina Kyle, Felicia Mucci, Chris Latham.
  - d. Project Pathways Leadership Team - Bethany will send an email to Senators about the New Staff Mentoring Program and will get on Mike McCoy's calendar to discuss through Barbara.
3. Departmental Concerns.
  - a. Bethany recently met with Dr. Way to discuss a room on campus for nursing mothers. Wallace State partnered with Huntsville Hospital to provide a specific room on their campus. Dr. Way was receptive to the idea and is currently gathering information. If a staff member or students have an immediate need for a space, refer them to Human Resources. They will provide a space that is not a restroom.
  - b. Pam Clark briefly discussed administrative evaluations. Evaluations for the President and Vice Presidents were last done in Spring 2013 except the Provost/Dean evaluations, which are being administered now at the request of Dr. Delap. Per the Senior Administrative Evaluation policy, all senior-level personnel should be evaluated. Bethany is going to reach out to Human Resources and Dr. Way to inquire about this policy and whether evaluations should be assessed on an annual basis.
  - c. The Staff Senate makes note that the recent Town Hall session hosted by Dr. Way and members of Cabinet was a positive one that was very informative. There were also positive comments about the Staff Development session that discussed Human Resource policies.
  - d. Derrek Smith joined the Staff Senate to discuss the Title III Grant. The University is required to facilitate 10 programs per year, so he encouraged active participation and ideas from all staff. He also requested volunteers for a planning committee that would help plan and implement. One such event is a peer-to-

peer mentoring program that would be designed as a pathway program to provide resources to incoming students. Senators were requested to email Bethany if they are in favor of participating, along with names of others in their area who are interested in being involved.

Announcements from Senate Members: NA

Presiding Officer made closing remarks.

Meeting was adjourned at 9:45 AM.

Minutes respectfully submitted by Debbie Wilson.

A handwritten signature in blue ink that reads "Debbie Wilson". The signature is written in a cursive style with a long, sweeping underline.