

Staff Senate Meeting
September 13, 2019 9:00AM
Waters Hall Conference Room

Present: Kimberly Braden, Bethany Campbell (Presiding Officer), Joy Clark, Pamela Clark, Barbara Ferguson, Kayla Kohanek-Tankersley, Regina Kyle, Chris Latham, Chris Moss (Senator-at-Large), Felicia Mucci, Debbie Wilson

Absent: Morgan Meadows

Bethany Campbell called the meeting to order. Minutes from the August 23rd meeting were accepted and approved with no changes.

New Business:

1. Breast Cancer Awareness Fundraiser – The following topics were presented by various Senators as suggestions for this annual event:
 - a. Pink Pumpkin Carving Contest – approved. Discussion:
 - i. Senators will presell pumpkins to departments & clubs; cost \$10; Joy C will collect money
 - ii. Pumpkins may be donated & painted by Senators; Regina K will coordinate
 - iii. Advertisement for the event; Chris L & Kayla K will coordinate
 - iv. Pumpkins will be displayed at tables during Transfer Day, Oct. 29
 - v. Tickets will be provided so that votes can be submitted to the pumpkin of choice
 - vi. Pumpkin with the most votes wins a gift card; Felicia M will coordinate
 - b. Pink Pumpkin Bake Sale – no further discussion on this topic
 - c. Pink Friday T-shirt sales - approved. Discussion:
 - i. Pink ASU T-shirts will be purchased
 - ii. Senators will sell shirts for \$10-\$15
 - iii. P O will be issued on Oct. 1, beginning of new fiscal year
2. Staff Senate Point of Contact or Committees – members determined that they would prefer full Senate discussion & involvement in all aspects of the Senate; committees will not be designated
3. Departmental Goals – goals for the following year:
 - a. Improve communication; ensure all departments (i.e. CLL) are informed
 - b. Proposed customer service training for all staff; possible November date; Barbara F will coordinate details
 - c. FERPA training – possible Spring date; Crystal Creekmore will be asked to present the information
 - d. Human Resources Department – proposed full staff meeting to discuss *job posting* policies & procedures; Pam C will coordinate

Announcements from Senate Members:

1. Bethany Campbell attended her first Administrative Council meeting. Topic focused on diversity and inclusion. President Way suggested Senators begin having discussions across campus regarding ASU being an inviting environment. It was noted that approximately 4 out of 28 postings were filled with minority candidates; thus, the need for outreaching advertising of postings into diverse areas.

Presiding Officer, Bethany Campbell, made closing remarks.

Meeting was adjourned at 10:00 AM.

Minutes respectfully submitted by Debbie Wilson.

Debbie Wilson