

## Staff Senate Meeting

October 13, 2017, 2:00 p.m.

### Waters Hall Conference Room

Present: Jennifer Bunnell, Bethany Campbell, Steve Clark, Mark Gale, Tracy Hicks (proxy for Kenneith Collins), Chris Moss, Molly Pepper, Penny Pitts, and Kelton Riley (proxy for Terry Stepp)

Absent: Kenneith Collins (proxy), Tina Hooks, Felicia Mucci, and Terry Stepp (proxy)

Chris Moss (Presiding Officer) called the meeting to order. He made some general comments regarding the success of Fiddlers Convention. Friday was very good, but Saturday's numbers were a little down, probably due to the change in weather. He also reported that he had attended two recent administrative council meetings.

Minutes from the September 8<sup>th</sup> meeting were accepted and approved with no changes.

#### Sub-Committee Reports:

1. Community Service Sub-Committee: The Breast Cancer Awareness Fundraiser is set to be a Bake Sale and Silent Auction. The committee will be working on details regarding advertising for the event and seeking donations.
2. Social Sub-Committee: David Little will be a guest speaker on campus speaking on distracted driving. Jennifer Bunnell encouraged everyone to attend an upcoming ACA event. It is a light-hearted Spanish romantic comedy to be performed in November. The committee was going to check to see if Athens State employees might be allowed a half day off from work to attend one of the performances.
3. Administrative Policy Sub-Committee: CUPA and Promotions are two topics that are currently under discussion regarding staff policy. A process for staff to challenge current CUPA designations may be in place by the end of the year. A revised promotion/merit policy is also under discussion. It is proposed that staff use a portfolio review for advancing along the CUPA scale similar to the faculty review process used to seek promotions. The portfolios would be reviewed by other staff, most likely the members of the current staff senate, before moving forward.

#### Future Meetings/Projects:

1. The next meeting of the Compensation Committee will be October 24 at 9:30 a.m.
2. The Staff Senate plans to partner again with DHR to provide Christmas gifts for needy children.
3. Discussion will begin soon for next year's Staff Appreciation Day. A guest speaker will need to be selected.
4. Terry Stepp proposed developing a staff survey as an evaluation tool for future staff projects and to find out current staff concerns.

#### Announcements from Senate Members:

1. The dates for "The Phantom Lady," a light-hearted Spanish Romantic Comedy, will be November 9, 10, 11 at 7:30 p.m., November 12, at 1:30 p.m., and November 16, 17, 18 at 7:30 p.m.
2. Transfer Day is scheduled for October 31 from 10:00-1:00 and 3:00-5:00. It will be held in conjunction with the SGA Halloween festivities.

Meeting adjourned at 3:00 p.m.

Minutes respectfully submitted by Molly Pepper.

*Molly Pepper*