

Staff Senate Meeting
April 13, 2018, 2:00 p.m.
Waters Hall Conference Room

Present: Jennifer Bunnell, Bethany Campbell, Steve Clark, Mark Gale, Tina Hooks, Chris Latham (for Kenneith Collins), Chris Moss, Felicia Mucci, Molly Pepper, Penny Pitts

Absent: Kenneith Collins (Proxy), Callie Frazer

Chris Moss (Presiding Officer) called the meeting to order. Minutes from the March 9th meeting were accepted and approved with no changes.

New Business:

1. Everything is on schedule for the Staff Appreciation Luncheon. The Ballroom is reserved for both April 24 and 25. The Social Committee will coordinate decorating for the event.
2. Chris Moss provided the Senators with a handout of the Policy Review Tracking Schedule. Jackie Gooch is seeking input as to any of the policies that need to go on the next Board agenda.
3. A donation totaling \$325 was recently mailed to Jacksonville State University toward tornado recovery. A \$100 gift card was purchased for Kenneith Collins to use during her surgery recovery. Chris Moss thanked the Senators for their contributions to both causes.
4. Chris Latham presented the signature block proposal and sample professional profile page. Product testing is underway. The signature block is consistent and professional, and the professional profile page allows for more flexibility. The cost is not extravagant and does not take up any more additional data storage than is currently being used for emails. New staff photographs will be taken on the date of the Staff Appreciation Luncheon to be used in creating the new signature blocks and profiles. A special bicentennial signature block has been developed that would change to the standard signature brand following the bicentennial year.

Announcements from Senate Members:

1. The Athenian Players have begun performing "Picnic." The cost of the performance is \$10 for Athens State University staff and students and \$15 for general admission. Performances run through April 21.
2. Weather permitting, the Calhoun Community Concert Jazz Band will hold an outdoor performance in Decatur on April 26, 6-8 p.m. on the greens in front of Phase II of the Decatur Arts Center.
3. On May 1, Calhoun Chorale will hold a performance at 7:30 p.m.
4. Academic Honors and Awards and Student Services Honors and Awards will be held on May 4. Commencement exercises for all three Colleges are May 5. The College of Arts and Sciences will graduate its first M.A. in religion student. The College of Business will graduate 15 more M.S. in Global Logistics & Supply Chain Management students. The College of Education should award its first Master's degrees in the summer.

Meeting adjourned at 2:30 p.m.

Minutes respectfully submitted by Molly Pepper.

Molly Pepper