



**Staff Senate Minutes**  
**Tuesday, June 26, 2012**

Members Present: Steve Clark, Trish Di Lullo, Lynn Frank- Presiding Officer, Bud Gifford, Nicki Johns, Dana Waldrop, Chad Adams, Laura Allen

Members Not Present: Penny Roberts, Renee Stanford

Handouts- Agenda, Emergenetics Questionnaire Instructions

- 1) Call to Order- The meeting was called to order at 10:00 a.m. in the IT conference room.
- 2) Old Business
  - a) Staff Luncheon- We may want to have more cake next year. The food was good and the table decorations worked great.
  - b) Food Bank Donations- \$200 was collected and donated to the LCCI food bank. The local press release included a photo covering the donation.
- 3) New Business
  - a) Full Staff Meeting- The next Full Staff meeting is scheduled for Thursday, July 12<sup>th</sup> at 1:30 p.m. in CB 104 depending on room availability.
  - b) All in a Day- Evan Thornton will be asked by Lynn to present the day-to-day tasks of the Business Office apart from HR since they have already presented. If he is unavailable, another Business Office representative will be asked to present at the July 12<sup>th</sup> meeting.
  - c) Emergenetics Workshop- The questionnaire instructions will be reviewed at the July 12<sup>th</sup> meeting. Lynn will then follow-up with emailed instructions asking for the questionnaires to be filled out by July 27<sup>th</sup>. Lynn will stress the importance of attending the workshop after completing the questionnaire since the Staff Senate is paying \$80 per person for the services. Mike McCoy will cover any cost overages, if necessary. The workshop is scheduled for August 8, 2012 from 8:00-12:00 in CB 104. Each profile/personality type will be asked to wear the same color shirt to the workshop. Attendees will be contacted via email after the survey and before the August 8<sup>th</sup> workshop to notify them of their color. Staff Senate members will take precautions to keep the significance of the color "under wraps" until the workshop. Room decorations may also be utilized to create color areas in CB 104. The VP's will be asked to encourage their department staff participation but will not be asked to personally participate to facilitate candid participation.
- 4) Announcements-
  - a) Board of Trustees- The process of selecting the autonomous Board of Trustees has begun. The prospective names will be submitted to the Governor by September 1<sup>st</sup>, and the first board meeting will be October 10-12, 2012.
  - b) New Staff Luncheon- The last new staff luncheon was February 8, 2012. Any new hires since then will be invited to the next new staff luncheon with the date and time TBA.
  - c) Administrative Council- The Administrative Council minutes are available for review on the shared campus drive.
- 5) Adjourn- The meeting adjourned at 10:27 p.m.