



**Staff Senate Minutes  
Friday, March 13th, 2015  
Founders Hall Chapel**

Members Present: Lynn Frank, Laura Allen, Cathy Brett, Dana Waldrop, Nicole Johns, Nancy Croomes, Damon Lares, Suzanne Sims, Penny Roberts, Chad Adams

Members Absent: Trish Dilullo

Handouts: Agenda, Staff Senate Constitution

- 1) **Call to Order:** Meeting called to order at 1:30 PM
- 2) **Business:**
  - a) **John “Booty” Murray Staff Member Award**
    - i) Nominations are now in the process of being submitted. The nomination process will run until the end of the month. So far we have 2 nominations. Everyone was encouraged to tell people about the award.
  - b) **Staff Appreciation Luncheon**
    - i) The theme currently being considered is a Mexican Fiesta. Limestone Bay is being consulted as to if they can help us with the function and how much, per person, it would cost to hold the event.
  - c) **Full Staff Meeting**
    - i) April 10<sup>th</sup> at 10:00 to hold the meeting.
  - d) **Staff Senate Elections**
    - i) Continue to discuss with other staff about the Staff Senate and what that entails. We will open nominations in July and run them through August. Look for voting to begin in September.
  - e) **Staff Senate Constitution**
    - i) We need to look at the Classifications in the Constitution. A handout of the Constitution was given out for everyone to look over for us to discuss at the next meeting.
  - f) **Professional Development**
    - i) We are currently looking at holding a seminar in the middle of June. The academic calendar is being researched to see if this is a good time to hold the seminar. “Effective Goal Setting” is the topic for seminar. It will be held in two sessions; morning and afternoon. Those attending can choose either the morning or afternoon session when registering to attend.
  - g) **Throwback Thursday**
    - i) March 19<sup>th</sup> for the Help Desk Open House. Peanuts and Coke are on the menu.
- 3) **Announcements:** The new staff coffee was discussed to possibly take place at 9:30 am on April 10<sup>th</sup>, before the Full Staff meeting. The next Staff Senate meeting is April 10<sup>th</sup> from 1:30-3:00 in Waters Hall Conference Room.
- 4) **Adjourn:** The meeting adjourned at 3:00pm.