



Students admitted to Athens State as degree-seeking students may occasionally need to attend another institution to obtain coursework when Athens State courses are not available. A student admitted to Athens State as degree-seeking (with all official transcripts received by Athens State) or a degree-seeking student who has completed coursework and is in good standing at Athens State may request to enroll in a course at another college or university and transfer the credit back to Athens State University. **Returning students who are not in good standing at Athens State will not be authorized as transient/visiting students.**

## ***Transient/Visiting Student Authorization***

This form must be completed in full and include written signature(s) as appropriate. It is the student's responsibility to have official transcripts of the coursework completed at the host college/university sent to the Athens State Office of Admissions upon completion of course(s) to ensure timely transfer of credit. Students must comply with the processes for transient/visiting students at the host college/university, including payment terms.

**Student Name:** \_\_\_\_\_

**Athens State Student ID:** \_\_\_\_\_

**Student Degree and Major:** \_\_\_\_\_

**Student Date of Birth (may be required by host institution):** \_\_\_\_\_

**Semester/Term of Transiency/Visiting:** \_\_\_\_\_

**College/University being Visited (Host):** \_\_\_\_\_

*The student above has been admitted as a degree-seeking student at Athens State, OR is an Athens State degree-seeking student in good standing. This student has been given permission to take the course(s) below at the college/university listed above. These course(s) are needed in the student's current program of study and are not available at Athens State during the semester/term of transiency.*

Course Prefix/Number at Host Institution	Course Title at Host Institution	Credit Hours

**Student Signature (required)** \_\_\_\_\_

**Advisor Signature** \_\_\_\_\_  
*(Required if any course above is needed in the program of study for major/professional course requirements)*

**Registrar Signature (required)** \_\_\_\_\_

**Date Form Processed in Records Office** \_\_\_\_\_